

**Government of West Bengal**  
**Department of Information Technology and Electronics**  
**4, Abanindranath Tagore Sarani,**  
**Kolkata-700016**

No:32-IT/O/31/2015/Pt-I

Dated: 13<sup>th</sup> January, 2017

**NOTIFICATION**

In order to facilitate the investors in setting up industries in a smooth and time bound manner, the Governor is pleased to decide that clear timelines should be defined for processing of application for land allotment by the WBEIDC Ltd. In this regard, the following timelines as given below are required to be followed by the WBEIDC (West Bengal Electronics Industry Development Corporation), a company under the Department of Information Technology & Electronics Government of West Bengal:

1. Appraisal of the application along with Detailed Project Report and related documents pertaining to the proposed industry:- 7 (seven) days from submission of complete application.
2. Decision of the Board:- 7 (seven) days from date of submission of agenda to the concerned Board either through regular meeting or by Circulation of resolution whichever is earlier.
3. Issuance of Provisional allotment letter:- 3 (three) working days from the date of receipt of Cabinet approved minutes

The entire process of issuance of letter of allotment from date of application is to be pursued by the WBEIDC and has to be completed within 60(sixty) days post submission of application with all relevant documents/details, allotment being subject to payment of full premium amount and fulfilment of all terms and conditions of allotment.

Preliminary Screening is to be done by the WBEIDC to evaluate the application along with the documents submitted and based on scrutiny the application is to be forwarded for further processing, after complete details by applicant have been provided.

The abovementioned clear timelines defined for processing of application for land allotment (from the date of application) are also to be published by the WBEIDC Ltd. on their websites, along with abovementioned details.

This order will come into force with immediate effect.

Sd/-  
Principal Secretary  
IT & E Department

Copy forwarded for kind information to:-

1. The Additional Chief Secretary/Principal Secretary/Secretary ----- (All).
2. The Director of Industries, 4 Camac Street, Kolkata-700 016.
3. The Managing Director, WBEIDC Ltd. ,Webel Bhavan, Block EP & GP, Sector V, Salt Lake, Kolkata-700 091.
4. The Private Secretary to the Hon'ble MIC of IT & E Department, 4 Camac Street, Kolkata-700 016.
- ✓ 5. The Chairman, EoDB, WBIDC Ltd., Protiti, 23, Camac Street, Kolkata-700 017.

  
Principal Secretary  
IT & E Department