

## Scope of Work:

There are around **450 Surveillance Cameras** are installed at different locations of Indian Museum. Main job will be to look after the functionality of the cameras, NVR along total network. In case of non functioning of any cameras, bidder's job is to find out the problem and rectify it. If any new parts are required during fault finding, the bidder has to be immediately informed to WEBEL, so that we can also share the information to Indian museum authority.

During the AMC period bidder will try to provide the repairing or replacement as early as possible but bidder has to take the required backup of important data.

- Engagement of One Technician having qualification of ITI and 5 years experience on CCTV Systems. Duty hours is from 10:00 am to 6:00pm, weekly 6 days Support for total CCTV System( Inspection, cleaning, fine tuning, breakdown support, overall maintenance to keep the system operative) .
- Engagement of one Assistant Technician having qualification of ITI and 3 years experience on CCTV System. Duty hours from 10:00 am to 6:00 pm , weekly 6 days Support for total CCTV System( Inspection, cleaning, fine tuning, breakdown support ,overall maintenance to keep the system operative).
- Bidder must submit monthly System Inspection report duly signed by the Indian Museum Authority.
- Bidder has to maintain System Status Record book for:
  - i)CCTV System related problem/breakdown report with date, time, etc.
  - ii)CCTV System up report with date, time, etc duly signed by the Indian Museum Authority
- Bidder must arrange all required tools /equipments for AMC support.