

**TECHNICAL CORRIGENDUM – 1**

**12-02-2021**

**Request for Proposal for Selection of Service Provider for Scanning & Digitization of Inspection Book Records and Cloud Based Document Management Software of The Kolkata Municipal Corporation**

**Tender No: WEBEL/EOT/COM/20-21/00074 Dated: 05.02.2021**

SI NO	RFP Document Reference			Content of the RFP requiring clarification	Amended / To Be Read As
	Section No.	Sub-Section	Page No.		
1.			5	<b>Earnest Money Deposit in INR (Refundable)</b> Rs. 15,000/=(Rupees Ten Thousand Only)	<b>Earnest Money Deposit in INR (Refundable)</b> Rs. 15,000/=(Rupees Fifteen Thousand Only)
2.		Table – 1 SI No. 5	8	Earnest Money Deposit Rs. 15,000/= (Rupees Ten Thousand )	Earnest Money Deposit Rs. 15,000/= (Rupees Fifteen Thousand Only)
3.	<u>Section C:</u> <u>Eligibility Criteria</u>	Table 4, SI No. 1	20	Should have average turnover of more than Rs. 50.00 (Fifty) Lakhs for last 3 (three) financial years (ending with FY 2019-20) from Scanning, Digitization and Document Management Software domain. Must have been a profit-making organization, each year, for last 3 (three) financial years ending 31.03.2020	Should have average turnover of more than Rs. 50.00 (Fifty) Lakhs for last 3 (three) financial years (ending with FY 2019-20) from Scanning, Digitization, ITeS and Document Management Software domain. Must have been a profit-making organization, each year, for last 3 (three) financial years ending 31.03.2020

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4.	<u>Section C:</u> <u>Eligibility Criteria</u>	Table 4, SI No. 2	20	<p>The prospective bidder, during the last 7 (seven) years, shall have satisfactorily completed at least one similar job of any Govt Dept / Govt Organisation/ PSU of minimum amount Rs 15.00 lakhs OR two similar jobs of Rs 7.50 Lakhs each OR three similar jobs of Rs 05.00 Lakhs each. Similar job means scanning / digitization and implementation of DMS / Cloud Hosted DMS.</p> <p>The bidders must have scanned and digitised minimum 15 lakhs images during last 3 years for any Govt Dept / Govt Organisation / PSU / Govt Institutes.</p> <p>The bidder must have successfully developed at least one cloud based DMS and hosted in a cloud.</p>	<p>The prospective bidder, during the last 7 (seven) years, shall have satisfactorily completed at least one similar job of any Govt Dept / Govt Organisation/ PSU of minimum amount Rs 15.00 lakhs OR two similar jobs of Rs 7.50 Lakhs each OR three similar jobs of Rs 5.00 Lakhs each. Similar job means scanning / digitization, ITeS and implementation of DMS / Cloud Hosted DMS.</p> <p>The bidders must have scanned and digitised minimum 15 lakhs images during last 3 years for any Govt Dept / Govt Organisation / PSU / Govt Institutes.</p> <p>The bidder must have successfully developed at least one DMS. Proof should be submitted.</p>

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5.	<u>Section D: Technical Evaluation Criteria</u>	SI No. A	23	<p>1. Average turnover of Rs. 50.00 Lakhs and less than equal to Rs. 2 Cr for last 3 (three) financial years (ending with FY 2019-20) from scanning / digitization and DMS domain- 10.5 Marks</p> <p>2. Average turnover of more than Rs. 2 Cr and less than equal to Rs 5 Cr for last 3 (three) financial years (ending with FY 2019-20) from scanning / digitization and DMS domain - 13 Marks</p> <p>3. Average turnover of more than Rs. 5 Cr for last 3 (three) financial years (ending with FY 2019-20) from scanning / digitization and DMS domain - 15 Marks</p>	<p>1. Average turnover of Rs. 50.00 Lakhs and less than equal to Rs. 2 Cr for last 3 (three) financial years (ending with FY 2019-20) from scanning / digitization / ITeS and DMS domain- 10.5 Marks</p> <p>2. Average turnover of more than Rs. 2 Cr and less than equal to Rs 5 Cr for last 3 (three) financial years (ending with FY 2019-20) from scanning / digitization / ITeS and DMS domain - 13 Marks</p> <p>3. Average turnover of more than Rs. 5 Cr for last 3 (three) financial years (ending with FY 2019-20) from scanning / digitization / ITeS and DMS domain - 15 Marks</p>

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6.	<u>Section D: Technical Evaluation Criteria</u>	SI No. B	23	The Bidder should have completed number of projects for ‘Scanning / Digitization and DMS Software’ of Govt Dept/PSUs/ Govt bodies during last 7 years – 3 marks for each completed project, max 15 marks.	The Bidder should have completed number of projects for ‘Scanning / Digitization / ITeS and DMS Software’ of Govt Dept/PSUs/ Govt bodies during last 7 years – 3 marks for each completed project, max 15 marks.
7.	<u>Section D: Technical Evaluation Criteria</u>	SI No. C	23	Order Values of completed Projects during last five years on Scanning / Digitization of Govt Dept/PSUs/Govt Bodies: For each Completed Project of Value Rs 10.00 Lakhs or more - 5 marks for each project, max 10 marks AND For at least one Project for Implementation of DMS and Cloud Hosting Services of Govt Dept/PSUs/Govt Bodies of value	Order Values of completed Projects during last five years on Scanning / Digitization / ITeS of Govt Dept/PSUs/Govt Bodies: For each Completed Project of Value Rs 10.00 Lakhs or more - 5 marks for each project, max 10 marks AND For at least one Project for Implementation of DMS and Cloud Hosting Services of Govt Dept/PSUs/Govt Bodies of value more than Rs 10.00 Lakhs – 10 marks

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				more than Rs 10.00 Lakhs – 10 marks	
8.	<u>Section E: Scope of Work</u>	Section B Software Development	27	Software should be ready at the time of Proof of Concept (POC). Data of one Ward should be taken for POC. POC should be shown by vendor within one month of issuing work order.	Software should be ready at the time of Proof of Concept (POC). Data of one Ward should be taken for POC. POC should be shown by vendor within two months of issuing work order

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9.	<u>Annexure -3</u>	Sr No. 4	33	<ul style="list-style-type: none"> <li>☐ Bidder may be a Company, Partnership Firm or Sole Proprietorship Firm.</li> <li>☐ The bidder should have existence in India for last five (5) years at the end of 31<sup>st</sup> March 2020.</li> <li>☐ The bidder should be into the business of RFP for Selection of Service Provider for Scanning &amp; Digitization of Inspection Book Records.</li> <li>☐ The bidder shall be solvent at the date of bidding</li> </ul>	<ul style="list-style-type: none"> <li>☑ Bidder may be a Company, Partnership Firm or Sole Proprietorship Firm.</li> <li>☑ The bidder should have existence in India for last five (5) years at the end of 31<sup>st</sup> March 2020.</li> <li>☑ The bidder should be into the business of Scanning &amp; Digitization, ITeS &amp; DMS Software for the last five (5) years at the end of 31<sup>st</sup> March, 2020.</li> <li>☑ The bidder shall be solvent at the date of bidding</li> </ul>

**THE ABOVE CORRIGENDUM IS A PART OF ORIGINAL TENDER DOCUMENT**