

Position	Manager/ Deputy Manager - Corporate Legal
Education	Essential: <ul style="list-style-type: none"> • Must be a Law Graduate from a recognized College /University Desirable: <ul style="list-style-type: none"> • Qualified CS from ICSI
Experience	More than 12 years post qualification experience.
Age	Below 45 years as on the Date of Advertisement
CTC	Rs. 11 Lakhs (approx.) per annum
Desired Exposure	<ul style="list-style-type: none"> • Experience in reputed companies/Legal firms (preferably Public Sector/ Government/ Semi Government undertaking companies). • Knowledge and ability to assess tenability of the Legal Cases and the associated risks and financial implications for the organization.
Reporting	Managing Director, WBEIDC
Job Roles and Responsibilities	<ul style="list-style-type: none"> • Day-to-day legal matters including contracts & agreements, court cases, mutation, liaison with Solicitors / Advocates and Govt. Departments. • Handling all kinds of litigation and associated advisory aspects including Writs, Recovery, Arbitration, Suits, SICA, DRT, Company Law, CLB, Labour matters and IPR related issues. • Handling matters related to land and property. • Monitoring of all legal pending cases of the Corporation and ascertaining the tenability of these cases • Having knowledge in Civil / Criminal law including eviction, injunctions, money suits etc. • Drafting and reviewing legal documents and agreements related to lease, leave & license, Sale etc. and settling the matters in a manner that will not put the organization at risk. • Coordinating with Solicitors / Advocates, being present in Court sessions during case hearings and consulting Senior Counsels as and when required, so as to enable effective and smooth business operations