

**WEST BENGAL ELECTRONICS INDUSTRY DEVELOPMENT
CORPORATION LIMITED
(WEBEL)**

WEBEL BHAVAN

TENDER DOCUMENTS

**Supply of maintenance/electrical items for miscellaneous
preventive maintenance job at Webel Bhavan, Monibhandar,
X-1, SDF & STP-II building, Salt Lake, Kolkata- 700091**

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WEST BENGAL ELECTRONICS INDUSTRY
DEVELOPMENT CORPORATION LIMITED

Notice Inviting Tender

NIT No. EC:07:WB:Misc item:2022-23:M-33

Date : 17.02.2023

Sealed Tenders are invited from resourceful and eligible contractors of Electrical material supplier engaged with WBEIDCL/PWD/KMC/ Govt./Semi Govt./reputed large Organization for the job as enumerated below :-

Details enclosed herewith Annexure - A & B

| | | |
|---|--|---|
| 1 | Name of the job | Supply of maintenance/electrical items for miscellaneous preventive maintenance job at Webel Bhavan, Monibhandar, X-1, SDF & STP-II building, Salt Lake, Kolkata- 700091 |
| 2 | Estimated Cost | Rs. 40,000.00 (approx.) |
| 3 | Availability of tender documents | Tender documents will be available at the official website of WBEIDCL, www.webel-india.com & office of ID&M (Maintenance) Department, Webel Bhavan, Block EP & GP, Sector-V, Salt Lake, Kolkata- 700 091 (for any query please dial 033 23576960) |
| 4 | Tender fees & EMD | Rs.100.00 & Rs.1000.00 |
| 5 | Last date of collection of tender document | Up to 1 PM on 27.02.2023 |
| 6 | Last date and time of receipt of tender | Up to 3 PM on 27.02.2023 at Webel Bhavan |
| 7 | Date & time of opening tender | 3.30 PM onwards 27.02.2023 |

Annexure A, B & C should be read carefully and filled in Annexure-A with quoting rate and submit as stated.

The authority reserves the right to accept or extend date or reject any or all this tender without assigning any reason what so ever.

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BOQ sheet for supply of maintenance/electrical items for miscellaneous preventive maintenance job at Webel Bhavan, Monibhandar, X-1, SDF & STP-II building, Salt Lake, Kolkata- 700091

| Sl. No. | Description of Items | Unit | Qty. | Rate in Rs. | Amount in Rs. |
|---------|---|-------|------|-------------|---------------|
| 1 | Telephone hand set, Model C11, Make- Beetel | No | 12 | | |
| 2 | Telephone cable 0.4 sq.mm. 2 pair, Make- Polycab | Metre | 180 | | |
| 3 | Telephone cable Joint Box, Make- Beetel | No | 10 | | |
| 4 | Receiver Cord, Make- Reputed | No | 10 | | |
| 5 | 2.5 sq.mm., 1 core, copper flexible multi strand PVC insulated cable, 1.1 KV, Make- Havells / Polycab | Metre | 180 | | |
| 6 | 16 sq.mm., 1 core, copper flexible multi strand PVC insulated cable, 1.1 KV, Make- Havells / Polycab | Metre | 20 | | |
| 7 | 25 sq.mm., 1 core, copper flexible multi strand PVC insulated cable, 1.1 KV, Make- Havells / Polycab | Metre | 20 | | |
| 8 | 16 sq.mm. copper lug (long barrel), ring type, hole dia 10mm, make- Jainson/Dowells | No | 20 | | |
| 9 | 25 sq.mm. copper lug (long barrel), ring type, hole dia 10mm, make- Jainson/Dowells | No | 20 | | |
| 10 | 70 sq.mm. Aluminium lug (long barrel), flat type, hole dia 12mm, make- Jainson/Dowells | No | 10 | | |
| 11 | 95 sq.mm. Aluminium lug (long barrel), flat type, hole dia 12mm, make- Jainson/Dowells | No | 10 | | |
| 12 | 250 Amp 4 terminal stud type connector, Make- Reputed | No | 6 | | |

| | | | | | |
|----|---|----|----|--|--|
| | | | | | |
| 13 | 63 Amp TPN MCB, C-type, 10 KA, Make- Havells / ABB | No | 4 | | |
| 14 | 3 Pin Plug top of 6A, Make- Anchor / Crabtree / North-West | No | 10 | | |
| 15 | 3 Pin Plug top of 16A, Make- Anchor/ Crabtree / North-West | No | 5 | | |
| 16 | Single phase Starter of 11-18A, Make- North-West | No | 2 | | |
| 17 | CRC2-26 Electrical Contact cleaner, 500ml spray can | No | 4 | | |
| | Total including tax (Rs.) | | | | |

Offer Price in Words: Rupees:

Ref No. & Date

Signature & Seal

NIT No. EC:07:WB:Misc item:2022-23:M-33

SPECIAL TERMS & CONDITIONS

1. You should submit the Tender Documents duly filled in the format of **Annexure 'A'** to us by 3.00 p.m. (27.02.2023) in the envelope superscribing on it **"Supply of maintenance/electrical items for miscellaneous preventive maintenance job at Webel Bhavan, Monibhandar, X-1, SDF & STP-II building, Salt Lake, Kolkata- 700091"**.
2. The rate should be quoted inclusive of all taxes, duties, levies, etc. Scope of Work and BOQ mentioned in **Annexure A**. Accordingly fill up **Annexure A** by quoting item wise price and submit duly signed and sealed.
3. Submit PAN, GST registration No., ESI & P F registration no. etc.
4. Execution of similar nature of job in WBEIDCL/PWD/KMC/ Govt./Semi Govt./reputed large organization (supporting documents must be submitted).
5. You will be paid against submission of Invoice along with Challan etc. **Materials be delivered at WEBEL BHAVAN, Block - EP&GP, Sector-V, Salt Lake. Kolkata- 700091.**
6. The quoted rate should be firm throughout the period till you handover the total job.
7. Any statutory payment, if applicable, will be deducted at source or will be paid at par.
8. Security deposit (S.D.) 3% to be deducted from bill, however S.D. may be refunded after satisfactory completion of 1 yr. guaranty/warranty period.
9. **Tender Fees of Rs.100.00 & EMD of Rs. 1000.00** to be paid in the form of DD/pay order in favour of WBEIDC Ltd .
10. You may collect the tender papers from the office of **ID&M (Maintenance) Department at Webel Bhavan daily on working hours up to 27.02.2023 (up to1 pm)/download from Webel website.**

GENERAL TERMS & CONDITIONS

1. The work should be completed within 15 days from the date of issue of the Letter of Intent / Work Order.
2. Time is the essence of the contract. If the Contractor delay in the progress of work due to circumstances beyond their control, they shall have to apply in writing with proper justification for the delay to the Corporation for extension of time of completion within 3 (three) days of such occurrence but before expiry of stipulated date of completion. The Corporation on such application, may grant the extension of time if they think it is justified after proper enquiries. However, the finding of the corporation will be final and has to be abided by the Contractor.
3. Any extra work of the items not included in the Schedule scope of work with Bill of quantities will be done on extra item basis and the rate of payment for those extra item/items, if any, will be finalized mutually on the basis of the following in order of preference.
 - a) Rate should be obtained from current PWD Schedule of Rates of presidency Circle.
 - b) Rates derived from similar items of work from PWD Schedule of Rates of presidency Circle.
 - c) Analysis of rates as per prevailing market rates of labour and materials. Necessary documents are to be furnished by the Contractor in support of their rates.
4. The work should be carried out as per PWD Specification and in accordance with the Indian Standard Code of Practice.
5. Income Tax deduction will be made at source as per laid down rules of Ministry of Finance.
6. The rate quoted by the contractor shall be firm throughout the tenure of the contract and shall be inclusive of all taxes, octroi and other statutory payments and will not subject to any fluctuation due to any increase in any effect.
7. The payment of bill will be made on actual quantity basis against R/A bills and Final Bill. Bills may be paid with part rate against individual items. However, part rates have to be certified by ID & M Dept. of the Corporation.
8. The Contractor shall not, without the written consent and approval of the Corporation, Sublet any portion of the work.
9. Should the contractor fail to complete the job within the stipulated time as specified in the tender within one extension of time, if permitted, as per clause the contract will be terminated automatically on the ground of non-completion of work even within the extension of time as permitted in one time and no appeal will be accepted in this respect. The balance job, if any, to be carried out through any other agency at their cost and risk.
10. No other terms and conditions are acceptable from their end if not stipulated in the work order or accepted.