



**WEST BENGAL ELECTRONICS INDUSTRY DEVELOPMENT
CORPORATION LIMITED.**

**WEBEL BHAVAN
BLOCK-EP&GP
SECTOR – V, BIDHANNAGAR
SALT LAKE
KOLKATA – 700 091**

Tender Documents

**Supply, Installation & Commissioning of Dual Source Energy Meters at
Webel IT Park – Bolpur**

Price: Rs.200/-



WEST BENGAL ELECTRONICS INDUSTRY DEVELOPMENT CORPORATION LIMITED

Notice Inviting Tender

NIT No: – EC: 07: Webel: IT Park: Bolpur: Elec.: 2018-19: 046

Dated: 16.01.2019

Webel invites sealed tenders from the firms who are eligible as per eligibility criteria given herewith for the under mentioned work.

1. Name of Work: Supply, Installation & Commissioning of Dual Source Energy Meters at Webel IT Park – Bolpur.
2. Estimated cost of work: Total estimated cost ₹ 1.04 Lakhs inclusive of taxes.
3. Location: Webel IT Park, Vill.- Shibpur, PO.- Supur, Bolpur, Dist.- Birbhum, PIN: 731204
4. Tenure of work completion: 30 days from the date of LOI /LOA.
5. Cost of tender documents: ₹ **200.00** (Rupees Two Hundred only) in form of Demand Draft/ Pay Order (non-refundable) in favour of West Bengal Electronics Industry Development Corporation Limited.
6. Earnest Money Deposit : ₹ **2,000.00** (Rupees Two Thousand only) in form of Demand Draft/Pay Order drawing in favour of West Bengal Electronics Industry Development Corporation Limited.
7. Availability of tender : Tender Documents available at DGM (ID&M) Office, Webel Bhavan, Block – EP & GP, Sector – V, Bidhannagar, Salt Lake, Kolkata – 700 091, during Office hours **OR** may be downloaded from the WBEIDCL website **www.webel-india.com** against submission of crossed Demand Draft /Pay Order /Banker’s Cheque of ₹ 200.00 (Rupees One Hundred) payable at Kolkata and drawn in favour of West Bengal Electronics Industry Development Corporation Limited up to 28.01.2019.
8. Last date of receipt of tenders: Before 3.00 P.M. on 28.01.2019 as per instructions in Tender documents.
9. Address of tender submission : Office of DGM (ID&M),
Webel Bhavan, Block – EP & GP,
Salt Lake, Sector-V, Kolkata – 700091
Tel: 033 2339 2377/2322



10. Date and time of opening Cover – I: Cover-I will be opened on 28.01.2019 at 3.30 P.M. onwards in presence of WBEIDCL officials and Tenderers who desire to attend.
11. Date of opening Cover – II: After examining the Cover-1 of the tender, Webel will open Cover-II of only those eligible tenderers who have satisfied the requirements of Cover-I. Schedule date & time of opening of Cover- II will be intimated to eligible tenderers in due course.
12. Validity of offer: For a period of 60 days from cover – II opening.
13. Tender to be submitted in two parts i.e. Cover-I and Cover-II separately, sealed and superscribed with the name of the work.
 - Cover-I : Forwarding letter, Tender Cost, Earnest Money, Signed-sealed copies of all aforesaid credential in similar works and statutory documents.
 - Cover-II: Shall contain the offered price with the full Tender Document duly filled. No other condition stipulated in Cover-II, other than unconditional general rebate, shall be accepted. All pages of the Tender Document should have original signature with seal of the tenderer.

Delays in submission of any part arising out of the postal irregularities/or any other at any stage will not be considered. Also the WBEIDCL will not be responsible for damage in transit in case of Postal Delivery.

In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time or will be intimated by WBEIDCL.

TERMS & CONDITIONS

1. The work should be completed within 30 days from the date of issue of the Letter of Intent /Work Order.
2. The payment of bill will be made on submission of tax invoices and challan etc. against supply & installation of the items at site and certification from our site representative.
3. 10% Security Deposit would be deducted from the bill amount and the same would be refunded back after maintaining 12 months defect liability period from the satisfactory completion of the work. 1% labour cess will be deducted from the bill.
4. Time is the essence of the contract. If the Contractor delay in the progress of work due to circumstances beyond their control, they shall have to apply in writing with proper justification for the delay to the Corporation for extension of time of completion within 3 (three) days of such occurrence but before expiry of stipulated date of completion. The Corporation on such application, may grant the extension of time, if they think it justified after proper enquiries. However, the finding of the corporation will be final and has to be abided by the Contractor. Rates quoted by the contractor shall be firm for the entire period of the contract.
5. The rates quoted by the contractor shall be firm for the entire period of the contract. Rate quoted shall include cost of all tools and tackles, manpower cost including wages, liveries etc., applicable taxes, levies, etc., payable to the appropriate authority. No extra payment over and above the rate quoted shall be made to the contractor in this respect.
6. The contractor should comply with the requirements of latest Labour Acts and Minimum Wages Act, 1948 and its latest amendment including taking necessary insurance cover for its staff, if required.
7. The contractor shall be solely responsible for all injury to the workmen and for all damages caused to the building and other properties that may occur due to negligence, carelessness, accidental or any other reasons whatsoever. The contractor shall fully indemnify WBEIDCL and hold WBEIDCL harmless in respect of all and any such expenses arising from all such injury or damages to any persons(s) or property as aforesaid and also in respect of any claim made in respect of injury or damage under any act of compensation or damage consequent upon such claim.
8. In case of unsatisfactory service, WBEIDCL reserves the right to terminate the contract by giving 30 days notice and forfeit the security deposit.
9. Before quoting, the bidder may visit the site and make himself familiar with the site, nature and conditions of work involved.
10. The contractor shall make their own arrangement for storage space and godown for their materials, tools & tackles, Plant & Machinery etc.



11. The contractor shall not without the written consent and approval of the Corporation, Sublet any portion of the work.
12. Bidder must have credentials for execution of similar type of job in Govt. building/ Offices or Reputed Pvt. Organization.
13. There will be one year guarantee/warranty from the date of installation, Any failure of the same during the Guarantee/warranty period, you have to replace/make good of it immediately.

Bill of Quantities for supply, installation & commissioning of Dual Source Energy Meters at Webel IT Park – Bolpur

Sl.No	Item Description	UOM	Quantity	Rate (₹)	Amount (₹)
01.	Supply, installation & commissioning HPL make CT2EMG Series : Dual Source Energy Meters with LT-CT operated Dual Source in 96 x 96 sq. mm Flush mounted. LCD type display measuring & displaying Energy of 2 Sources in one meter with following options: Basic with 240V AC Mains/Generator Selection, Class 1.0	Nos	15		
02.	Supply, installation & commissioning HPL make Ebrit multi function energy meter with Panel Mounted in 96 x 96 Sq. mm Flush mounted case. 3 Line LED display, cl. 1.0, Multi function Panel mount Meter, 3P3W/ 3P4W and -/1A or -/5A configurable, without Communication port	Nos	10		
	GST (₹)				
	TOTAL (₹)				

<p style="text-align: center;">Total Quoted price ₹ In Words</p> <p>.....</p> <p style="text-align: center;">.....</p>	<p><u>Signature with Stamp</u> by A thorised Signatory of Agency</p>
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Annexure – 'C'

Checklist (To be submitted along with Tender Application)

Ref. No.	Qualifying Criterion	Particulars	Enclosure check list
1.	Permanent Account No. (PAN)		Copy enclosed : YES/NO
2.	ESI		Copy enclosed : YES/NO
3.	PF		Copy enclosed : YES/NO
4.	GSTIN		Copy enclosed : YES/NO
5.	Trade Licence		Copy enclosed : YES/NO
6.	Details of tender fee & EMD in favour of WBEIDCL	DD Nos. _____ Dated : Bank : _____	DD enclosed : YES/NO
7.	Copy of completion certificate / work order of similar nature of job		