

**Rate Contract for
Selection of Agency for providing Microsoft
Azure cloud computing services.**

Tender Ref: WEBEL/ EOT/COM/19-20/00088
Dated: 20-02-2020

**Issued By:-
West Bengal Electronics Industry Development
Corporation Limited (WBEIDCL)
Webel Bhawan, Block- EP & GP,
Sector-V, Salt Lake,
Bidhan Nagar,
Kolkata-700091,
West Bengal**

Table of Contents

DISCLAIMER	3
NOTICE INVITING E-TENDER	4
GENERAL GUIDANCE FOR E-TENDERING	6
IMPORTANT DATES & INFORMATION	7
SECTION-A: INTRODUCTION & OBJECTIVE OF THE PROJECT	9
SECTION - B: INSTRUCTION TO BIDDER	15
SECTION - C: GENERAL TERMS AND CONDITIONS	19
SECTION D: SPECIAL TERMS AND CONDITIONS	23
SECTION E: ELIGIBILITY CRITERIA FOR PARTICIPATION IN THE TENDER	24
SECTION F: - BILL OF MATERIAL Infrastructure as a service	26
ANNEXURE-I: BID FORM	31
ANNEXURE-II: BOM & SPECIFICATIONS	33
ANNEXURE-III: MAF (MANUFACTURES AUTHORIZATION FORM)	34
ANNEXURE-IV FORMAT FOR DECLARATION BY THE BIDDER FOR NOT BEING BLACKLISTED / DEBARRED	35
ANNEXURE-V FORMAT TO SHARE BIDDER'S PARTICULARS	36
ANNEXURE- VI CHECK-LIST FOR THE DOCUMENTS TO BE INCLUDED IN THE PRE-QUALIFICATION	37

DISCLAIMER

This e-Tender contains brief information about the project, qualification requirements and the selection process for the successful applicant (bidder). The purpose of this TENDER document is to provide applicants (bidders) with information to assist the formulation of their bid application (the “application”).

Whilst the information in this TENDER has been prepared in good faith, it is not and does not purport to be comprehensive or to have been independently verified. Neither West Bengal Electronics Industry Development Corporation Limited (WBEIDCL) , nor any of its officers or employees, nor any of their advisers accept any liability or responsibility for the accuracy, reasonableness or completeness of the information contained in the TENDER, or for any errors, omissions or misstatements, negligent or otherwise, relating to the proposed project, or makes any representation or warranty, express or implied, with respect to the information contained in this TENDER is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent misrepresentation by the party concerned, and liability therefore is hereby expressly disclaimed.

The information (‘Information’) contained in this TENDER document or subsequently provided to interested parties (the "applicant(s)), in writing by or on behalf of WBEIDCL is provided to applicant(s) on the terms and conditions set out in this TENDER documents and any other terms and conditions subject to which such information is provided.

This TENDER document is not an agreement and is not an offer or invitation by WBEIDCL to any other party. The terms on which the project is to be developed and the right of the successful applicant shall be as set out in separate agreements contained herein. WBEIDCL reserves the right to accept or reject any or all applications without giving any reasons thereof. WBEIDCL will not entertain any claim for expenses in relation to the preparation of TENDER submissions.

NOTICE INVITING E-TENDER

Tender Reference Number: WEBEL/ EOT/COM/19-20/00088

West Bengal Electronics Industry Development Corporation Limited (WBEIDC Limited), nodal agency of Department of IT & E, Government of West Bengal (GoWB), invites e-tender for the work mentioned in the Table1. E-Tenders are invited from reputed firms. Submission of bid should be through electronic bidding process.

Table 1: Detail of the Scheme

Name of the Project	Tender Document Cost in INR (Non-Refundable)	Earnest Money Deposit in INR (Refundable)
Rate Contract Selection of Agency for providing Microsoft Azure cloud computing services	Rs. 500 (Rupees Five Hundred Only) Submitted Online	Rs. 25,000 (Rupees Twenty Five Thousand Only) Submitted Online

- a) In the event of e-filing, intending bidders may download the tender documents from the website <https://wbtenders.gov.in> directly. Necessary cost of tender documents (tender fees) of Rs. 500 (Rupees Five Hundred (Submitted Online) Only) has to be remitted through Net banking or through RTGS NEFT through the <https://wbtenders.gov.in> //portal as per G.O 3975-F(Y) dated 28th July, 2016 issued by Finance department Govt. of West Bengal. //For detail payment procedure & guideline on the same bidders are advised to follow the same order. //You may find the GO by clicking the link <https://bit.ly/2zZ4i6e>.
- b) The bidder shall pay an EMD of Rs. 25,000(Rupees Twenty Five Thousand Only) Submitted Online through Net banking or through RTGS NEFT through the <https://wbtenders.gov.in> //portal as per G.O 3975-F(Y) dated 28th July, 2016 issued by Finance department Govt. of West Bengal. //For detail payment procedure & guideline on the same bidders are advised to follow the same order. //You may find the GO by clicking the link <https://bit.ly/2zZ4i6e>.
- c) The Technical Bid and the Financial Bid, duly digitally signed, will need to be submitted through the website <https://wbtenders.gov.in>
- d) Submission of the Bid should be done as per the stated time schedule mentioned in “IMPORTANT DATES & INFORMATIONS” section of the TENDER.

- e) The Financial Bid of the prospective bidder will be considered only if the Technical Bid is found qualified by the 'Tender Evaluation Committee'. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect.
- f) Bidders are advised to provide the price only in the financial proposal folder as per the BOQ format only very carefully. If price is mentioned anywhere else apart from the mentioned folder the bid would be rejected.
- g) Rate contract for One Year would be executed with the L1 bidder with a scope of further extension depending upon satisfactory performance of the bidder.

GENERAL GUIDANCE FOR E-TENDERING

Instructions / guidelines for electronic submission of the tenders have been annexed for assisting the bidders to participate in e-Tendering.

i. Registration of Bidder:

Any Bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System through logging on to <https://wbtenders.gov.in>. The Bidder is to click on the link for e-Tendering site as given on the web portal.

ii. Digital Signature Certificate (DSC):

Each Bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated above. DSC is given as a USB e-Token. The Bidder can search & download N.I.T. & BOQ electronically from computer once he logs on to the website mentioned above using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iii. Participation in more than one work:

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If, found to have applied severally in a single job, all the concerned applications shall be rejected.

iv. Submission of Tenders:

Tenders are to be submitted online to the website in two folders at a time for each tender (one is Technical Proposal & the other is Financial Proposal) before the prescribed date & time using the Digital Signature Certificate (DSC). The documents to be uploaded should be virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non-readable formats).

IMPORTANT DATES & INFORMATION

Table 2: Fact Sheet

1.	Tender No. & Date	WEBEL/ EOT/COM/19-20/00088
2.	Tender Version	1.0
3.	Brief description of project	Rate Contract Selection of Agency for providing Microsoft Azure cloud computing services.
4.	Tender document Fee	Rs. 500 (Rupees Five Hundred (Submitted Online Only)
5.	Earnest Money Deposit	Rs. 25,000 (Rupees Twenty Five Thousand Only) Submitted Online
6.	Tender issuing entity	West Bengal Electronic Industry Development Corporation Limited (WBEIDC LTD.)
7.	Date of uploading of N.I.T. & other Documents (online)(Publishing Date)	20-02-2020
8.	Documents download /Sale start date (Online)	20-02-2020
9.	Last Date and time of sending the queries	Date: 25-02-2020 (4.00 pm)
10.	Pre Bid Meeting at WBEIDC LTD. Office (Offline)	<ul style="list-style-type: none"> • Date: 26-02-2020 (12.00 pm) at WEBEL BHAVAN • The person should have proper authorization in respective company Letter Head. • Technical Queries will be sent to: - Shri Suman Moitra GM (Govt. Sales) email: suman.moitra@webel-india.com. And Shri Partha Sarathi Ghosh Dy. Manager (BD) email : partha.ghosh@webel-india.com. • Commercial Queries will be sent to: - Shri Pratul Show GM (Commercial) email: pratul.show@webel-india.com and Shri Kausik Halder, Asst Manager (Com) email: halder.kausik@webel-india.com.

11.	Corrigendum, if any will be published (On Line)	Date: 27-02-2020 (4.00 PM)
12.	Bid Submission start date & time (On line)	Date: 28-02-2020 (12.00 PM)
13.	Bid Submission closing date & time (On line)	Date: 04-03-2020 (12.00 PM)
14.	Bid opening date & time for Technical Proposals (Online)	Date: 06-03-2020 (3.00 PM)
15.	Date of uploading the final list of Technically Qualified Bidder (online) after disposal of appeals (if any).	To be notified later.
16.	Date for opening of Financial Bid (Online)	To be notified later.
17.	Contact Persons	<p>Technical Queries: Shri Suman Moitra GM (Govt. Sales) email: suman.moitra@webel-india.com and Shri Partha Sarathi Ghosh Dy. Manager (BD) email: partha.ghosh@webel-india.com.</p> <p>Commercial Queries: - Shri Pratul Show GM (Commercial) email: pratul.show@webel-india.com and Shri Kausik Halder, Asst Manager (Com) email: halder.kausik@webel-india.com.</p>

SECTION-A: INTRODUCTION & OBJECTIVE OF THE PROJECT

West Bengal Electronics Industry Development Corporation Limited (WBEIDC Limited), nodal agency of Department of IT & E, Government of West Bengal (GoWB), invites e-tender for execution of a Rate Contract with an agency technically and commercially qualified for providing Microsoft Azure cloud computing services. e-Tender is invited from reputed firms having ample experience in the field. Submission of bid should be through electronic bidding process only.

The technically qualified bidders will further be selected on Least Cost Basis (L1).

The services would be used by WBEIDC LTD for any of its customers for ongoing or upcoming projects.

Scope of Work:-

- The Bidder will be responsible for provisioning of required IT Infrastructure as Service (IaaS) for hosting required/existing applications.
- The Bidder will be responsible for provisioning of required Platform as Service (PaaS) for hosting required/existing applications.
- The selected bidder will have to migrate/ host the application from the existing subscription of Azure to the new subscription within Microsoft Azure only.
- The bidder has to nominate and provide a SPOC for all Technical and Commercial queries of the customer.
- The bidder must monitor and update the customer, WBEIDC and Microsoft team regarding the pattern of consumption of the application from time to time basis.
- If any new application is to be hosted on Azure, the bidder has to migrate the same in co-ordination with customer and Microsoft team.

1.1 General Requirements

1. The customer shall retain ownership of any user created/loaded data and applications hosted on CSP's infrastructure and maintains the right to request (or should be able to retrieve) full copies of these at any time.
2. The respective Government Department retains ownership of all virtual machines, templates, clones, and scripts/applications created for the department's application. The respective Government Department retains the right to request (or should be able to retrieve) full copies of these virtual machines at any time.
3. CSPs shall provide interoperability support with regards to available APIs, data portability etc. for the Government Department to utilize in case of Change of cloud service provider, migration back to in-house infrastructure, burst to a different cloud service provider for a short duration or availing backup or DR services from a different service provider.

4. All the services offered out of the CSP's Cloud (DC and DR) as part of the proposed solution should be approved by MeITY (<http://meity.gov.in/content/gi-cloud-meghraj>)
5. CSP's should have 24x7x365 monitoring of DC and DR facility and should have physical, network and software layer security for personnel access to facility.
6. CSP should publish the future roadmap of services proposed in the solution.

1.2 Availability and SLAs

1. The Primary and Disaster Recovery cloud services datacentres should be at least 750 Km apart
2. Minimum 99.9% up time measured monthly for availability of individual virtual machines with premium storage at the respective Data Centre site.
3. Minimum 99.95% up time measured monthly Virtual Machines that have two or more instances deployed in the same Availability Set.
4. The bidder shall have IP v6 support or roadmap for its cloud services.
5. The CSP should provide 99.9% SLA for execution of alert rules, trigger and deliver notifications.
6. CSP should be able to provide High IOPS Storage (greater than 80,000 IOPS per VM).
7. The cloud provider should have the ability to automatically make multiple redundant copies of user data in primary as well as disaster recovery Datacentres.
8. The CSP should provide 99.9% availability of security and monitoring services deployed on the cloud resources
9. CSP should use best practice procedures and a wiping solution that is NIST 800-88 compliant, which should be validated by independent auditor.
10. The CSP should provide minimum uptime of 99.9% for PaaS services (DB as a service)
11. The CSP should provide minimum of 99.9% read access to data stored on the cloud storage.
12. The CSP should provide a minimum 99.9% write access to the cloud storage.
13. The CSP should provide 99.9% uptime for dedicated network connection as well S2S type connectivity from Cloud datacentre.
14. The CSP should provide financially backed SLAs for the services offered

1.3 Cloud: Functional Requirements

1. The proposed application cloud environment should provide flexibility to scale the environment vertically and horizontally:
2. Vertically: Upscale/downscale the solution to higher configuration Virtual Machines (i.e. VMs with different combinations of CPU and Memory)
3. Horizontally: Add more Virtual Machines of the same configuration to a load balanced pool.
4. CSP should be able to provide "Burstable VM" so that the VM's take care of burst from the application.

5. It should be possible to scale the solution vertically/horizontally at any time, without prior notification to the cloud provider. It should be possible to automate this process of scaling up and down automatically.
6. The cloud data centre must have assured protection with security built at multiple levels and 24x7 monitoring by provisioning physical security, biometric identification and close circuit monitoring.
7. It should be possible at any time to move the Cloud Virtual Machines to customer Datacentres/s running industry leading Hyper Visors. The mechanism and technical requirements for achieving this should be well documented.
8. The CSP should provide all variants of cloud service – Infrastructure as a Service (IaaS), Platform as a Service (PaaS) and Software as a Service (SaaS)
9. The CSP should provide media streaming services as a native cloud capability (PaaS); It should support both Live and on-demand streaming; Content should be secured using AES or multi-DRM.
10. The CSP should provide RTO SLA for DR site of 2 hours.

1.4 Service Management and provisioning

1. Provide the ability to provision virtual machines, storage and bandwidth dynamically (or on-demand), on a self-service mode or as requested.
2. Cloud Management interface should have the ability to unilaterally provision and de-provision the specific IaaS services contemplated by the project via Web Portal, Command Line Interface and Web Services Application Programming Interface (“API”). All the communication for these purposes should be secured at transport level using SSL / TLS and or SSH.
3. The CSP shall manage the underlying hardware infrastructure and virtualization layer following the appropriate patch management and technology refresh cycles.
4. The CSP shall provide mechanisms to enable data isolation and privacy in its environment.
5. The CSP should provide comprehensive health monitoring dashboard for IaaS services
6. The CSP should BYOL for licenses including (but not limited to) Windows, RHEL, SUSE Linux, SAP HANA and Oracle
7. The CSP should support seamless migration of supported physical server/VM on premises to DC/DR with minimal downtime
8. The CSP should provide diagnostics reports and alerts for the services configured
9. The CSP should support auto scale of VM’s depending on the parameters set
10. The CSP should be able to provide for incremental backup of VM’s on a daily/weekly, monthly and yearly basis.
11. The CSP should support automation of VM’s, running batch jobs on VM’s
12. The CSP should publish a health and monitoring dashboard for all IaaS instances running (as part of proposed solution)
13. The CSP should support major OS including (but not limited to) Windows, Linux (Open Source), RHEL, SUSE Linux and SAP
14. For DR, the CSP’s should provide automatic traffic reroute for minimal downtime

1.5 User / administrative management

1. The Proposer shall support multiple users with a management portal.
2. Service Provider should provide multi-factor authentication for accessing the cloud infrastructure and application
3. The CSP should provide Role Based Access Control to segregate users based on their roles and privileges.
4. The CSP should provide the capability to log operations being conducted on the infrastructure.
5. The CSP should provide ability to set up alerts and monitoring for different parameters to track health and usage of the infrastructure.

1.6 Integration

1. The CSP shall provide an API for each of the required services that enables the development of complex automation solution for resource provisioning, configuration and de-provisioning.
2. The APIs should be based on open interoperable standard such as REST.
3. The CSP shall provide APIs to consume the services and complete documentation for all the APIs it offers.
4. CSP platform should support multiple operating systems, at a minimum Windows, Red Hat Linux, SuSe, Ubuntu.
5. The CSP shall support SDKs for this APIs for at least Microsoft .net, Java/JavaScript and one major permissive free license development language, such as Python, PHP or Ruby.
6. The CSP should provide API management features as a native capability; It should provide real-time analytics and enable trend identifications on the usage of the published API's; Should provide a single place to manage all APIs
7. Each solution area should be modularized to auto scale independently and on-demand.
8. The CSP must provide an Integrated Development Platform with capability to Develop, Manage, Deploy and Test code to the Cloud without having to switch between multiple development tools. This development platform must support all mainstream development languages like Java, C#, HTML, SQL, PHP, Perl, Go and R.

1.7 Computing Services

1. The service will offer a secure Web administration interface, which must be provided to remotely administer the virtual instances: RDP for Windows instances and SSH for Linux instances.
2. The service will allow users to copy or clone virtual machines images for archiving, troubleshooting, and testing.
3. CSP should be able to provide “App Store” where customer can pick first party and third-party applications for ready deployment. Also customer should be able to publish own Apps to “App Store”.
4. The CSP should have “AutoScale” capability enabling provision of additional resources based on the seasonal peak loads.

5. The bidder must provide / offer the following capabilities:
 - a) Per minute billing.
 - b) Hybrid Cloud.
 - c) Virtually unlimited storage.
 - d) Active Directory.
 - e) Infrastructure as Code including post deployment scripting, service start-up and shutdown [based on tagging framework], etc.
 - f) RESTful APIs for data access.
 - g) Object-based cloud storage offering in general availability.
 - h) Software-defined compute, storage and networking, with access to a web services API for these capabilities.
 - i) Cloud software infrastructure services facilitating automated management, including, at minimum, monitoring, autoscaling services and database services.
 - j) Creation of such VM should be without human intervention of CSP.
6. The CSP should provide analysis of cloud resource configuration and security and suggest best practices and optimum configuration
7. The CSP should provide a single portal to build, deploy and manage the cloud resources
8. The CSP should provide a portal to view the health of resources and recommend actions to maintain the health of the resources
9. The CSP should provide a mechanism to automate repetitive IT tasks related to cloud resources deployed
10. The CSP storage should have different tier's of storage based on frequency of data access.
11. The CSP should employ appropriate measures to meet the IOPS requirements for critical applications
12. The CSP should provide encryption of data stored on disk as well as for data in transit.
13. The CSP should provide for mechanism to backup data of the cloud storage
14. The CSP storage should support minimum IOPS requirements for the applications specified in the RFP
15. The CSP should be able to provide Database as a VM (IaaS) as well as a Services (PaaS)
16. The CSP PaaS service should support major DB's including (but not limited to) MySQL, PostgreSQL, MariaDB and Microsoft SQL
17. The CSP should provide for NoSQL compatible database on cloud
18. The CSP should provide health and monitoring dashboard for utilization and performance statistics of the database
19. The CSP should support seamless migration for DB on premise to Cloud with minimal downtime and no data loss

1.8 Network Services

1. The CSP shall provide IP addressing that will support: DHCP, IP address
2. The CSP should provide virtual private network (VPN) connectivity from cloud environment in both Site-to-Site and Point-to-Site configurations.
3. The service provider should provide an option of extending an MPLS to cloud.
4. The services provider's infrastructure should be protected against DDoS
5. The solution must provide virtual network isolation capabilities among the virtual machines must support the use of private VLANs
6. The cloud service provider shall have multiple Tier 1 ISPs providing Internet connectivity to their datacentre / network.
7. CSP shall have the capability to provide adequate bandwidth between Primary Data Centre and Disaster Recovery Centre for data replication purpose

1.9 Security, Privacy and Compliance Requirement

1. The infrastructure elements including server, storage (including backup storage) and network of the Cloud should provide strong tenant isolation, provide granular identity and access management capability and encryption and be logically separate from other tenants.
2. CSP should enable encryption of data both in rest and transit.
3. CSP should provide flexibility to choose various firewall and router solutions from the industry leading vendors.
4. The cloud service offering shall support Network and security with virtual firewall and virtual load balancer integration for auto-scale functions.
5. Must have Separate VLAN provision with dedicated virtual firewall between the VLANs and for each and every client.
6. Conduct regular independent third-party assessments of the CSP's security controls to determine the extent to which security controls are implemented correctly, operating as intended, and producing the desired outcome. CSP should make these reports available to customers via secure portal.
7. Allow penetration testing to be done by scheduling it in advance.
8. The CSP should provide a multi-tenant, Identity management (User Authentication & Authorization) and Directory service as a cloud service (as a native platform feature) backed by SLA. The Identity service should allow single sign-on (SSO).
9. CSP should provide storage encryption service to protect and safeguard data and meet compliance standards.
10. CSP should provide security analysis assessment to improve the security and compliance of applications deployed.
11. CSP should provide cloud services with protection from distributed denial of services (DDoS) attacks.

SECTION - B: INSTRUCTION TO BIDDER

1. Definitions

In this document, the following terms shall have following respective meanings:

“**Agreement**” means the Agreement to be signed between the successful consulting firm and West Bengal Electronics Industry Development Corporation Limited (WBEIDC LTD.) including all attachments, appendices, all documents incorporated by reference thereto together with any subsequent modifications, the TENDER, the bid offer, the acceptance and all related correspondences, clarifications, presentations.

“**Bidder**” means successful consulting firm/Prime Bidder

“**Contract**” is used synonymously with Agreement.

“**Deliverables**” means the documents as mentioned in this TENDER

“**Default Notice**” shall mean the written notice of Default of the Agreement issued by one Party to the other.

“**Fraudulent Practice**” means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive the WBEIDC LTD. and eventually Govt. of West Bengal of the benefits of free and open competition.

“**Law**” shall mean any Act, notification, by law, rules and regulations, directive, ordinance, order or instruction having the force of law enacted or issued by the Government of India and/or the Government of West Bengal or any other Government or regulatory authority or political subdivision of government agency.

“**GoI**” means Government of India

“**LOI**” means issuing of Letter of Intent shall constitute the intention of the WBEIDC LTD. to place the Purchase Order with the successful consulting firm.

“**Services**” means the work to be performed by the Bidder pursuant to this Contract, as described in the detailed Scope of Work.

2. Submission of BID

Bids are to be submitted through online to the website stated above in two folders at a time, one in Techno Commercial Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). Only the Digitally Signed documents are to be uploaded after proper virus scanning. The documents will get encrypted (transformed into non-readable formats).

3. Pre-Bid Meeting

- i. WBEIDC LTD. will host a Pre-Bid Meeting for queries (if any) by the prospective bidders. The representatives of the bidders may attend the pre-bid meeting at their own cost. The purpose of the pre-bid meeting is to provide a forum to the bidders to clarify their doubts/seek clarification or additional information necessary for them to submit their bid.
- ii. All enquiries from the bidders relating to this Bid Document must be submitted to the designated contact person as mentioned above via email. The queries should necessarily be submitted in the following format:

Table 3: Format of Pre-bid queries

#	TENDER Document Reference			Content of the TENDER requiring clarification	Clarification Sought
	Section No.	Sub-Section	Page No.		
1					
2					
3					

4. Cost of Bidding

The bidder shall bear all costs associated with the preparation and submission of the bid. WBEIDC LTD shall not be responsible for these costs regardless of the conduct or outcome of the bidding process.

5. Bid Document

Bidder is expected to examine all instructions, forms, terms and requirement in the bid document. The invitation to bid together with all its attachment thereto shall be considered to be read, understood and accepted by the bidder. No deviations will be accepted. Failure to furnish all information required by the bid document or a bid not substantially responsive to the bid document in every respect may result of the bid.

6. Amendment of Bid Document

At any time prior to the deadline for submission of proposals, WBEIDC LTD. reserves the right to add/modify/delete any portion of this document by issuance of a Corrigendum, which would be published on the website. The Corrigendum shall be binding on all bidders and will

form part of the bid documents. Corrigendum can be published at least 3 days prior to the Bid submission deal line, with extension of 4 days of Bid Submissions Deadline, such that the bidders gets at least 7 days to submit the bid after a corrigendum is published.

7. Modification and Withdrawal of Bids

The bidder may modify or withdraw its bid after submission, before the deadline prescribed for bid submission.

8. Language of Bid & Correspondence

The proposal will be prepared by the Bidder in English language only. All the documents relating to the proposal (including brochures) supplied by the firm should also be in English, and the correspondence between the Bidder & WBEIDC LTD. will be in English language only. The correspondence by fax/E-mail must be subsequently confirmed by a duly signed formal copy.

9. Forfeiture of EMD

EMD by Bidder may be forfeited under the following conditions:

- If Bidder withdraws the proposal before the expiry of validity period.
- During the evaluation process, if a Bidder indulges in any such activity as would jeopardize the process, the decision of WBEIDC LTD. regarding forfeiture of EMD shall be final and shall not be called upon question under any circumstances.
- If Bidder violates any of the provisions of the terms and conditions of the proposal.
- In the case of a successful Bidder, if Bidder fails to:
 - a) Accept the work order along with the terms and conditions.
 - b) Furnish performance security.
 - c) Violates any of the work conditions of this proposal or indulges in any such activities as would jeopardize the work.
 - d) Submitting false/misleading information/declaration/documents/proof/etc.

The decision of WBEIDC LTD. regarding forfeiture of EMD shall be final and shall not be called upon to question under any circumstances, besides forfeiture of EMD the Bidder will be deferred from participating in any job for a period of one year.

10. Forms and Formats

The various inputs for the Technical as well as Price bid are to be submitted in the format specified. The bidder shall use the form, wherever specified, to provide relevant information. If form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information. For all other cases, the bidder shall design a form to hold the required information.

11. Lack of Information to Bidder

The bidder shall be deemed to have carefully examined the Bid document to his entire satisfaction. Any lack of information shall not relieve the bidder of his responsibility to fulfil his obligation under the bid. If bidder has any queries relating to bid document then he can send the queries before the Pre Bid Meeting.

12. Price of the Bid:

The prices shall be quoted in Indian Rupees only, inclusive of all applicable taxes. Price should be quoted in the Price Bid format as per BOQ only. No deviation in any form in the Price Bid sheet is acceptable.

13. Termination of the Contract:

The contract may be curtailed/terminated before the contract period, inter alia owing to deficiency in services or substandard quality of services by the empanelled agency etc. as may be specified in the contract to be signed between the parties. WBEIDC, however, reserves right to terminate this initial contract at any time after giving one month's notice to the selected Service Provider with or without assigning any reasons. Where a contract terminated by WBEIDC on account of the committed by the agency, it shall have the right to award the contract to any other agency at the cost, risk and responsibilities of contract and excess expenditure incurred on account of this will be recovered by WBEIDC from his Security deposit or pending bill or by raising a separate claim.

SECTION - C: GENERAL TERMS AND CONDITIONS

- 1) **Awarding of Contract** WBEIDC Ltd will award the contract to the successful bidder whose bid has been valued as per Price and Other criteria .WBEIDC reserves the right not to accept the Lowest Price bid without assigning any reason what so ever and the bidder will not challenge such decision in any forum what so ever WBEIDC also reserves the right to split the order and / or drop any line item as per direction of the end customer.
- 2) **Rate Contract for 1 year** would be executed with bidder securing lowest price as per their offer. The successful bidder will have to give security deposit time to time of 10% of total order value (mentioned in LOI) in the form of PERFORMANCE BANK GURANTEE for a period of 60 days+ the maximum contract period among the items quoted. After receiving the PBG, firm P.O will be issued.
- 3) **Amendment of Invitation.** At any time 1 days prior to the deadline for submission of proposals, WBEIDC reserves the right to add / modify /delete any portion of this document by issuance of a Corrigendum, which would be published on the website and will also be made available to all the Bidders who have been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents (Techno Commercial as well as Price Bid).
- 4) **Amendment of Proposals.** In order to afford prospective Bidder reasonable time to make amendment in their proposals, WBEIDC may, at its discretion, extend the deadline for the submission of proposals. However, no such request in this regard shall be binding on WBEIDC.
- 5) **Assignments Assignment of the job** to third party is not allowed without the consent of WBEIDC Ltd.
- 6) **PBG SUBMISSION AFTER LOI** You are requested to convey your acceptance of Letter of Intent and to submit the desired information at an early date and submit the required Bank Guarantee in the attached prescribed format within a period of 14 days from the date of placement of this Letter of Intent, failing which this Letter of Intent is likely to be treated as cancelled.
- 7) **Rejection of BID** Any deviation from the given specification, will be treated as rejected.
- 8) **Canvassing** or support in any form for the acceptance of any tender is strictly prohibited. Any bidder doing so will render him liable to penalties, which may include removal of this name from the register of approved Contractors.

- 9) **Clarification Regarding Tender Document** a prospective Bidder requiring any clarification about the tender document and scope of work may contact the person through e-mail / letter as mentioned above in NIT.
- 10) **Discrepancies and Adjustment thereof** Discrepancy between description in words and figures, the rate, which corresponds to the words quoted by the bidder, shall be taken as correct. Discrepancy in the amount quoted by the bidder due to calculation mistake of the unit rate, the unit rate shall be regarded as firm. Discrepancy in totalling or carry forward in the amount quoted by the bidder shall be corrected.
- 11) **Disputes and Arbitrations** In case of any dispute or differences, breach and violation relating to the terms of this agreement, the said dispute or difference shall be referred to the sole arbitration of Managing Director, WBEIDC Ltd. or any other person appointed by him. The award of the arbitrator shall be final and binding on both the parties. In the event of such arbitrator to whom the matter is originally referred to vacates his office on resignation or otherwise or refuses to do works or neglecting his work or being unable to act as arbitrator for any reason whatsoever, the Managing Director shall appoint another person to act as arbitrator in the place of outgoing arbitrator and the person so appointed shall be entitled to proceed further with the reference from the stage at which it was left by the predecessor. The Contractor will have no objection in any such appointment that arbitrator so appointed is employee of WBEIDC Ltd. The adjudication of such arbitrator shall be governed by the provision of the Arbitration and Conciliation Act, 1996, or any statutory modification or re-enactment thereof or any rules made thereof. The arbitration shall be held in Kolkata only.
- 12) **Force Majeure Condition** If the execution of the contract/supply order is delayed beyond the period stipulated in the supply order as result of outbreak of hostilities, declaration of an embargo or blockade of road, fire, flood or any such act of nature, then WBEIDC LTD may allow such additional time by extending the project execution timeframe as considered to be justified by the circumstances of the case and its decision will be final. If additional time is granted by the WBEIDC LTD, the supply order shall be read and understood as if it had contained from its inception the execution date as extended.
- 13) **Inclusion of freight & insurance** Price quoted should be inclusive of freight & insurance up to the delivery locations.

- 14) **Formats and Signing of Proposals** The original proposal shall be neatly typed and shall be signed by an authorized signatory / signatories on behalf of the Bidder. The authorization shall be provided by written Power of Attorney accompanying the proposal. The person or persons signing the proposal shall initial all pages of the proposal, except for un-amended printed literature. The proposal shall contain no interlineations, erase or overwriting. In order to correct errors made by the Bidder, all corrections shall be done & initialled with date by the authorized signatory after striking out the original words / figures completely.
- 15) **Governing Laws** This Tender Document and the contract shall be governed by and interpreted in accordance with Laws in force in India the courts at Kolkata shall have exclusive jurisdiction in all matters arising under the contract.
- 16) **Language of Proposal & Correspondence** the proposal submitted by the Bidder should be in English language only. All the documents relating to the proposal (including brochures) supplied by the firm should also be in English, and the correspondence between the Bidder & WBEIDC will be in English language only. A duly signed formal copy must subsequently confirm the correspondence by Fax / e-mail.
- 17) **Non escalation of Price** the price offers shall remain firm within the currency of contract and no escalation of price will be allowed.
- 18) **Non-eligibility of bid by Webel Group Company** No Webel Group Company allowed to bid in WBEIDC tenders, and bids will be summarily disqualified if received from any WEBEL group company.
- 19) **Cancellation of PO** WBEIDC Ltd. reserves the right to cancel Purchase Order if the agreed delivery schedule is not adhered to by the supplier. Any loss arising out of such delay in the supply of the equipment / service, shall be on the supplier account.
- 20) **Period of Validity of Proposals** the price offers shall remain firm within the currency of contract and no escalation of price will be allowed. The quoted offer and / or rate must be valid for a minimum period of 365 Days from the date of opening of the tender. The tender inviting authority reserves the right for seeking extension of validity of offered rates from the successful bidder. Acceptance of such request during actual offer is however optional to the bidder. The price validity will remain unaltered irrespective of any reason including foreign exchange rate variation. Variation in statutory rate levied by Government will however be reflected for both reduction and escalation.

- 21) **Deduction of Tax at Source** Deduction of all statutory and necessary Tax from each bill will be made as per Government Rules prevailing at the time of payment. The Company will issue necessary tax deduction certificate in due course of time.
- 22) **Withdrawal from Tender** any bidder may withdraw his tender by written request at any time prior to the scheduled closing time for receipt of tenders and not thereafter.
- 23) **Additional Terms & Conditions** at the time accepting LOI vendor is advised to check the GST percentage mentioned in the LOI. In case of any change bidder must inform GM (Commercial). In writing prior to issue of the purchase order. Once purchase order issued no subsequent request for change in GST percentage will be entertained.

SECTION D: SPECIAL TERMS AND CONDITIONS

- 1) **Consignee Details:** West Bengal Electronics Industry Development Corporation Limited.
- 2) **Delivery time period** ALL ITEMS must be delivered and installed within the time frame mentioned in LOI.
- 3) **Delivery Locations** As directed by West Bengal Electronics Industry Development Corporation Limited.
- 4) **Payment Authority** payment sanctioning authority: Shri Suman Moitra GM (Govt. Sales).
- 5) **Payment Terms** Payment will be made on monthly basis submission of bills along with the Usage certificate by the END CUSTOMER. Payment will be released within 30 days of bill submission after receiving payment from the end customer.
- 6) **Security Deposit** Successful bidder will have to submit a performance bank guarantee within 14 of issuance of Letter Of Intent, amounting 10% total ordered value in the format given in the tender document for a validity period of 60 DAYS more than the contract period of the quoted items.
- 7) As per the job mentioned in the tender document; In the event of failure to meet the job completion in stipulated date/time As per the job mentioned in the tender document; In the event of failure to meet the job completion in stipulated date/time liquidated damage may be imposed on the Vendor(s) for sum equivalent to 1.00% of the contract value for each week or part thereof, liquidated damage may be imposed on the Vendor(s) for sum equivalent to 1% of the contract value for each week or part thereof, subject to a ceiling of 5.00% of the contract value (including all taxes & duties and other charges). Subject to a ceiling of 1% of the contract value (including all taxes & duties and other charges). In the event of LD exceeds 5.00% of the order value, WBEIDC reserves the right to terminate the contract and WBEIDC will get the job completed by any other competent party. In the event of LD exceeds %1% of the order value, WBEIDC reserves the right to terminate the contract and WBEIDC will get the job completed by any other competent party. The difference of cost incurred by WBEIDC will be recovered from the earnest money deposited / PBG / Invoice submitted by the vendor (as applicable). The difference of cost incurred by WBEIDC will be recovered from the earnest money deposited / PBG / Invoice submitted by the vendor (as applicable).

SECTION E: ELIGIBILITY CRITERIA FOR PARTICIPATION IN THE TENDER

Table 4.

Sl No.	Pre-Qualification Criteria	Documents required substantiating pre-qualifying criteria
1	Bidder must be a Company registered under the Indian Companies Act, 1956 or 2013 and have their registered offices with legal presence in India.	Copy of Certificate of Incorporation / Registration Certificate along with Article of Association
2	The bidder should have an average annual turnover of minimum INR 90 lakhs for the last three audited financial years (FY 2016-17, 2017-18, 2018-19)	Copy of the audited balance sheet & Profit and Loss statements of the company
3	The bidder should have undertaken at least one (1 no.) project of minimum value of INR 30 Lakhs involving cloud computing services Or The bidder should have undertaken at least Two (2 nos.) project of minimum value of INR 15 Lakhs each involving cloud computing services Or The bidder should have undertaken at least Three (3 nos.) project of minimum value of INR 10 Lakhs each involving cloud computing services within the last three financial years (FY 2016-17, 2017-18, 2018-19) from any Govt. Department / Quasi Govt. Dept. / PSU / Board / Council/ Large corporate or similar organization.	Copy of work order(s) / purchase order(s) along with completion certificate.
4	The bidder should not have been blacklisted by Central / State Government in India at the time of submission of the Bid	Self-declaration letter by bidder as per format given in this Tender Document
5	The bidder must have valid Goods & Service Tax registration in India, PAN card, Trade License and IT return of last 3 financial years.	Proof of valid Goods & Service Tax registration in India, PAN card, Trade License and IT return of last 3 financial years.
6	OEM authorization	The bidder should submit authorization from OEM/s. as per format given in this Tender document.
7	No Part Bid	Bidders have to quote all the items mentioned in tender document. No part bid will be accepted. Otherwise, the bid(s) will be treated as cancelled.
8	No Consortium	The Bids shall be submitted by only the Bidder; no consortium is allowed in this Bid. Declaration in this regard needs to be submitted.

Sl No.	Pre-Qualification Criteria	Documents required substantiating pre-qualifying criteria
9	Office Location	The bidder must have an office in Kolkata. Supporting document has to be submitted.

SECTION F: - BILL OF MATERIAL

Infrastructure as a service

SI No	Cloud Component	UOM	Offered Technical Details
1.	For IaaS- Compute Operating System Windows WITH 1vCore AND 2 GB RAM	per VM/hr	
2.	For IaaS- Compute Operating System Windows WITH 2vCore AND 4 GB RAM	per VM/hr	
3.	For IaaS- Compute Operating System Windows WITH 2vCore AND 7 GB RAM	per VM/hr	
4.	For IaaS- Compute Operating System Windows WITH 2vCore AND 8 GB RAM	per VM/hr	
5.	For IaaS- Compute Operating System Windows WITH 4vCore AND 8GB RAM	per VM/hr	
6.	For IaaS- Compute Operating System Windows WITH 4vCore AND 14 GB RAM	per VM/hr	
7.	For IaaS- Operating System Windows WITH 4vCore AND 16GB RAM	per VM/hr	
8.	For IaaS- Operating System Windows WITH 4vCore AND 32GB RAM	per VM/hr	
9.	For IaaS- Operating System Windows WITH 4vCore AND 64GB RAM	per VM/hr	
10.	For IaaS- Operating System Windows WITH 8vCore AND 16GB RAM	per VM/hr	
11.	For IaaS- Operating System Windows WITH 8vCore AND 32GB RAM	per VM/hr	
12.	For IaaS- Operating System Windows WITH 8vCore AND 64GB RAM	per VM/hr	
13.	For IaaS- Operating System Windows WITH 8vCore AND 128GB RAM	per VM/hr	
14.	For IaaS- Operating System Windows WITH 8vCore AND 256GB RAM	per VM/hr	
15.	For IaaS- Operating System Windows WITH 16vCore AND 64GB RAM	per VM/hr	
16.	For IaaS- Operating System Windows WITH 16vCore AND 128GB RAM	per VM/hr	
17.	For IaaS- Operating System Windows WITH 16vCore AND 256GB RAM	per VM/hr	
18.	For IaaS- Operating System Windows WITH 32vCore AND 128GB RAM	per VM/hr	
19.	For IaaS- Operating System Windows WITH 32vCore AND 256GB RAM	per VM/hr	
20.	For IaaS- Operating System Linux WITH 4vCore AND 8GB RAM	per VM/hr	
21.	For IaaS- Operating System Linux WITH 4vCore AND 16GB RAM	per VM/hr	
22.	For IaaS- Operating System Linux WITH 4vCore AND 32GB RAM	per VM/hr	
23.	For IaaS- Operating System Linux WITH 4vCore AND 64GB RAM	per VM/hr	

SI No	Cloud Component	UOM	Offered Technical Details
24.	For IaaS- Operating System Linux WITH 8vCore AND 16GB RAM	per VM/hr	
25.	For IaaS- Operating System Linux WITH 8vCore AND 32GB RAM	per VM/hr	
26.	For IaaS- Operating System Linux WITH 8vCore AND 64GB RAM	per VM/hr	
27.	For IaaS- Operating System Linux WITH 8vCore AND 128GB RAM	per VM/hr	
28.	For IaaS- Operating System Linux WITH 8vCore AND 256GB RAM	per VM/hr	
29.	For IaaS- Operating System Linux WITH 16vCore AND 64GB RAM	per VM/hr	
30.	For IaaS-Storage HDD -1024 GB	GB/month	
31.	For IaaS- SSD Storage (in GB) Throughput 200 MB/Sec -1024 GB	GB/month	
32.	For IaaS- SSD Storage (in GB) Throughput 150 MB/Sec -512 GB	GB/month	
33.	For IaaS- SSD Storage (in GB) Throughput 100 MB/Sec -256 GB	GB/month	
34.	For IaaS- SSD Storage (in GB) Throughput 50 MB/ sec -128 GB	GB/month	
35.	For IaaS- SSD Storage (in GB) Throughput 25 MB/Sec -64 GB	GB/month	
36.	For IaaS- Object Storage (Hot) -1024 GB	GB/month	
37.	For IaaS- Object Storage (Cold) -1024 GB	GB/month	
38.	For IaaS- Object Storage (Archive) -1024 GB	GB/month	
39.	For IaaS-Page Blob -General Purpose V1 - 1024 GB	GB/Month	
40.	For IaaS-Networking and Security :- Virtual Load Balancer with 5 rules and 1 TB	Load balancer/Month	
41.	For IaaS-Networking and Security :- Static Public IP Address Monthly	IP/Month	
42.	For IaaS-Networking and Security :- DNS with 1 hosted DNS zone and 1 million DNS queries	DNS / month	
43.	For IaaS-Networking and Security :- Data Transfer(IN) 1 GB	GB/month	
44.	For IaaS-Networking and Security :- Data Transfer(Out) 1 GB	GB/month	
45.	For IaaS-Networking and Security :- Web Application Firewall 1 compute unit, 2,500 persistent connections, 2.22-Mbps	capacity unit/gateway hour	
46.	For IaaS-Networking and Security :- DDoS Protection service (100 resources & 1 TB data processing)	Instance/Month	
47.	For IaaS-Networking and Security :- Identity & Access Management	User/ Month	
48.	For IaaS-Networking and Security :- Server side encryption of data at rest	VM/Month	

SI No	Cloud Component	UOM	Offered Technical Details
49.	For IaaS-Networking and Security :- Managed threat detection service	VM/Month	
50.	For IaaS-Networking and Security :- Security incident monitoring service	VM/Month	
51.	For IaaS-Networking and Security :- Basic Application Gateway small instance with 100GB data processed	Gateway Instance/hr	
52.	For IaaS-Networking and Security :- VPN Gateway (VPNGw1) with 10 GB data transfer	Gateway/hr	
53.	For IaaS-Backup Services:- Backup Agent	Agent/Month	
54.	For IaaS-Backup Services :- Backup Storage For 1GB	GB/Month	
55.	For IaaS-Backup Services :- DR Agent	Agent/Month	
56.	For IaaS-Management and Reporting Cloud Management & monitoring tool per dashboard- Service Health Dashboard	per dashboard/month	
57.	For IaaS-Management and Reporting CPU, memory, disk, I/O metric utilization monitoring dashboard	per dashboard/month	
58.	For IaaS-Management and Reporting Audit Trail - Include Network & Access logs	per dashboard/month	
59.	For IaaS-Management and Reporting Configuration Management	per dashboard/month	
60.	For IaaS-Management and Reporting Cloud optimization Advisor	per dashboard/month	
61.	For IaaS-Management and Reporting Site recovery services (DRaaS)	Per VM/ month	
62.	For IaaS-Management and Reporting Access to Knowledge Centre: FAQ, service documentation, user guides, discussion forums, reference architecture	Monthly	
63.	Infra Support & Manageability cost for Infra	Per VM/Month	

Platform as a service

SI No	Cloud Component.	UOM	Offered Technical Details
1.	FOR PaaS - SQL Single Database SQL Server WITH 10EDTU/DTU AND 250GB STORAGE	Per DB/Month	
2.	FOR PaaS - SQL Single Database SQL Server WITH 20EDTU/DTU AND 250GB STORAGE	Per DB/Month	
3.	FOR PaaS - SQL Single Database SQL Server WITH 50EDTU/DTU AND 250GB STORAGE	Per DB/Month	
4.	FOR PaaS - SQL Single Database SQL Server WITH 100EDTU/DTU AND 250GB STORAGE	Per DB/Month	
5.	FOR PaaS - SQL Single Database SQL Server WITH 200EDTU/DTU AND 250GB STORAGE	Per DB/Month	

SI No	Cloud Component.	UOM	Offered Technical Details
6.	FOR PaaS - SQL Single Database SQL Server WITH 125 EDTU/DTU AND 500 GB STORAGE	Per DB/Month	
7.	FOR PaaS - SQL Single Database SQL Server WITH 250EDTU/DTU AND 500GB STORAGE	Per DB/Month	
8.	FOR PaaS - SQL Single Database SQL Server WITH 500EDTU/DTU AND 500GB STORAGE	Per DB/Month	
9.	FOR PaaS - SQL Single Database SQL Server WITH 1000EDTU/DTU AND 500GB STORAGE	Per DB/Month	
10.	FOR PaaS - Elastic Pool SQL Database SQL Server WITH 50EDTU/DTU AND 50GB STORAGE	EDTU per pool/month	
11.	FOR PaaS - Elastic Pool SQL Database SQL Server WITH 100EDTU/DTU AND 100GB STORAGE	EDTU per pool/month	
12.	FOR PaaS - Elastic Pool SQL Database SQL Server WITH 200EDTU/DTU AND 200GB STORAGE	EDTU per pool/month	
13.	FOR PaaS - Elastic Pool SQL Database SQL Server WITH 300EDTU/DTU AND 300GB STORAGE	EDTU per pool/month	
14.	FOR PaaS - Elastic Pool SQL Database SQL Server WITH 400EDTU/DTU AND 400GB STORAGE	EDTU per pool/month	
15.	FOR PaaS - Elastic Pool SQL Database SQL Server WITH 500EDTU/DTU AND 750GB STORAGE	EDTU per pool/month	
16.	FOR PaaS - Elastic Pool SQL Database SQL Server WITH 100EDTU/DTU AND 1024GB STORAGE	EDTU per pool/month	
17.	FOR PaaS - Managed Instance SQL Server WITH 4vCORE AND 20.4GB RAM	per instance/ month	
18.	FOR PaaS - Managed Instance SQL Server WITH 8vCORE AND 40.8GB RAM	per instance/ month	
19.	FOR PaaS - Managed Instance SQL Server WITH 16vCORE AND 81.6GB RAM	per instance/ month	
20.	FOR PaaS - Storage Standard 1GB	GB/Month	
21.	FOR PaaS - Storage Premium 1GB	GB/Month	
22.	FOR PaaS - Storage Managed Instance 32GB	GB/Month	
23.	FOR PaaS - Web Application Service (Windows) With Storage of 50 GB along with 1 vCORE and 1.75 GB RAM	Instance/hour	
24.	FOR PaaS - Web Application Service (Windows) With Storage of 50 GB along with 2 vCORE and 3.75 GB RAM	Instance/hour	
25.	FOR PaaS - Web Application Service (Windows) With Storage of 50 GB along with 4 vCORE and 7 GB RAM	Instance/hour	

SI No	Cloud Component.	UOM	Offered Technical Details
26	FOR PaaS - Web Application Service (Windows) With Storage of 250 GB along with 1 vCORE and 3.5 GB RAM	Instance/hour	
27	FOR PaaS - Web Application Service (Windows) With Storage of 250 GB along with 2 vCORE and 7 GB RAM	Instance/hour	
28	Application Service (Windows) with 50 GB and 1vCore and 1.75 GB RAM	Instance/hour	
29	Application Service (Windows) with 50 GB and 2vCore and 3.75 GB RAM	Instance/hour	
30	Application Service (Windows) with 50 GB and 4vCore and 7 GB RAM	Instance/hour	
31	Application Service (Windows) with 250 GB and 1vCore and 3.5 GB RAM	Instance/hour	
32	Application Service (Windows) with 250 GB and 2vCore and 7 GB RAM	Instance/hour	
33	Infra Support & Manageability cost for each application	Application/Month	

ANNEXURE-I: BID FORM

(To be submitted on the letterhead of the bidder)

(Date)

To,

General Manager (Commercial),

WBEIDC,

Webel Bhavan, Block-EP & GP, Sector-V,

Salt Lake, Bidhan Nagar, and Kolkata:-700091

Ref: WEBEL/ EOT/COM/19-20/00088

Sub: Rate Contract Selection of Agency for providing Microsoft Azure cloud computing services

Dear Sir/Madam,

We have examined the TENDER document, we, the undersigned, herewith submit our TENDER in response to your TENDER no. WEBEL/ EOT/COM/19-20/00088 dated 20-02-2020 for “Rate Contract Selection of Agency for providing Microsoft Azure cloud computing services”, in full conformity with the said TENDER document.

- i. We have read the provisions of the TENDER document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our TENDER shall not be given effect to.
- ii. We agree to abide by this TENDER, consisting of this letter, the detailed response to the TENDER and all attachments, for a period of 365 days from the date of submission of the bid.
- iii. We would like to declare that we are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment and we are not under a declaration of ineligibility for corrupt or fraudulent practices
- iv. We would like to declare that there is no conflict of interest in the services that we will be providing under the terms and conditions of this TENDER.
- v. We hereby declare that all the information and statements made in this TENDER are true and accept that any misrepresentation contained in it may lead to our disqualification.
- vi. We understand you are not bound to shortlist / accept any TENDER you receive

- vii. We have submitted EMD of Rs_____ and Tender Fees of Rs._____ Online.
- viii. We also abide to go through Bank Guarantee of 10% of the job value as performance Bank Guarantee.

Sincerely,

Signature of Authorized Signatory and Seal of the bidder

Name:

Designation:

Date:

ANNEXURE-II: BOM & SPECIFICATIONS

(To be submitted on the letterhead of the bidder)

Date: DD/MM/YYYY

To,
 General Manager (Commercial)
 West Bengal Electronics Industry Development Corporation Limited (WBEIDCL)
 Ref: E-Tender No..... Due date.....

Table 6: Offered Technical Details

SL No.	Cloud component	Description	Compliance(Yes/No)	Deviations (if any)

ANNEXURE-III: MAF (MANUFACTURES AUTHORIZATION FORM)

(To be submitted on the OEM letterhead)

Date: DD/MM/YYYY

To,

General Manager (Commercial)

West Bengal Electronics Industry Development Corporation Limited (WBEIDCL)

Ref: E-Tender No..... Due date.....

Sub: Authorization Letter to M/s..... For the participation in the tender for providing the services to West Bengal Electronics Industry Development Corporation Limited (WBEIDCL)

Dear Sir,

We, (name and address of the manufacturer) who are established and reputed

Cloud Service of _____ having registered office at _____ (addresses of registered office/development locations) do hereby authorize M/s _____ (name and address of the bidder) to bid, negotiate and conclude the contract with you against the above mentioned bid for the above services / software manufactured / developed by us.

We hereby certify that the above mentioned Hardware/Equipment/Software products are not end of life and we hereby undertake to support these Hardware/Equipment/Software for the duration of minimum 3/5 years from the date of submission of the bid. We hereby extend our full guarantee and warranty, with respect to the Goods offered by the above company.

Yours faithfully,

For and on behalf of M/s (Name of the manufacturer)

Signature:

Name:

Designation: Address:

Date:

Company Seal

**ANNEXURE-IV FORMAT FOR DECLARATION BY THE BIDDER FOR NOT
BEING BLACKLISTED / DEBARRED**

(To be submitted on the Letterhead of the responding firm)

Date: dd/mm/yyyy

To,

General Manager (Commercial),

West Bengal Electronics Industry Development Corporation Limited (WBEIDCL)

Sub: Declaration for not being debarred / black-listed by Central / any State Government
Webel in India as on the date of submission of the bid

Dear Sir,

I/We, the undersigned, herewith declare that my/our company (<-- name of the firm -->) has
not been debarred / black-listed by Central / any State Government Webel in India as on the
date of submission of the bid.

Thanking you,

Yours faithfully,

Signature of Authorized Signatory (with official seal)

Date:

Name:

Designation:

Address:

Telephone & Fax:

E-mail address:

ANNEXURE-V FORMAT TO SHARE BIDDER'S PARTICULARS

Sr. No	Description	Details (to be filled by the responder to the Bid Document)
1.	Name of the company	
2.	Official address	
3.	Phone No. and Fax No.	
4.	Corporate Headquarters Address	
5.	Phone No. and Fax No.	
6.	Web Site Address	
7.	Details of Company's Registration (Please enclose copy of the company registration document)	
8.	Name of Registration Authority	
9.	Registration Number and Year of Registration	
10.	GST registration No.	
11.	Permanent Account Number (PAN) of the agency	
12.	Company's Revenue for last 1 year (Year wise)	
13.	Company's Profitability for the last 1 year (Year wise)	

Please submit the relevant proofs for all the details mentioned above along with your Bid response.

**ANNEXURE- VI CHECK-LIST FOR THE DOCUMENTS TO BE INCLUDED IN
THE PRE-QUALIFICATION**

(To be submitted on the letterhead of the bidder)

SI No.	Pre-Qualification Criteria	Documents required substantiating pre-qualifying criteria	Submitted (Y / N)	Documentary Proof (Page No.)
1	Bidder must be a Company registered under the Indian Companies Act, 1956 or 2013 and have their registered offices with legal presence in India.	Copy of Certificate of Incorporation / Registration Certificate along with Article of Association		
2	The bidder should have an average annual turnover of minimum INR 90 lakhs for the last three audited financial years (FY 2016-17, 2017-18, 2018-19)	Copy of the audited balance sheet & Profit and Loss statements of the company		
3	The bidder should have undertaken at least one (1 no.) project of minimum value of INR 30 Lakhs involving cloud computing services Or The bidder should have undertaken at least Two (2 nos.) project of minimum value of INR 15 Lakhs each involving cloud computing services Or The bidder should have undertaken at least Three (3 nos.) project of minimum value of INR 10 Lakhs each involving cloud computing services within the last three financial years (FY 2016-17, 2017-18, 2018-19) from any Govt. Department / Quasi Govt. Dept. / PSU / Board / Council/ Large corporate or similar organization.	Copy of work order(s) / purchase order(s) along with completion certificate.		
4	The bidder should not have been blacklisted by Central / State Government in India at	Self-declaration letter by bidder as per format given in this Tender Document		

Sl No.	Pre-Qualification Criteria	Documents required substantiating pre-qualifying criteria	Submitted (Y / N)	Documentary Proof (Page No.)
	the time of submission of the Bid			
5	The bidder must have valid Goods & Service Tax registration in India, PAN card, Trade License and IT return of last 3 financial years.	Proof of valid Goods & Service Tax registration in India, PAN card, Trade License and IT return of last 3 financial years.		
6	OEM authorization	The bidder should submit authorization from OEM/s. as per format given in this Tender document.		
7	No Part Bid	Bidders have to quote all the items mentioned in tender document. No part bid will be accepted. Otherwise, the bid(s) will be treated as cancelled.		
8	No Consortium	The Bids shall be submitted by only the Bidder; no consortium is allowed in this Bid. Declaration in this regard needs to be submitted.		
9	Office Location	The bidder must have an office in Kolkata. Supporting document has to be submitted.		