

West Bengal Electronics Industry Development Corporation Limited

Webel Bhavan, Block – EP and GP, Sector V, Bidhannagar, Salt Lake, Kolkata – 700 091
Phone: 91-33-2339-2228/226/327/316 • Fax: 91-33-2357-1739/1708 • email: contact@webel-india.com

INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR

Chemical free Human (Full Body) Sanitization system

EOI NO. : EOT/COM/20-21/00005 DATE 08-06-2020

General Manager (Commercial) on behalf of West Bengal Electronics Industry Development Corporation Limited invites- Expression of Interest for the above-mentioned purpose.

Brief Description of Work	Earnest Money Deposit(EMD) [Refundable]	Last Date and Time of Tender Submission (offline)	Date and Time of Opening of Tender (offline)
Supply, Installation, Commissioning and Maintenance of Chemical free Human (Full Body) Sanitization system	Rs 10,000.00 (Rupees Ten Thousand only) in the form of a DD Drawn in favour of WBEIDC Limited, payable at Kolkata.	24-06-2020 at 17:00 Hrs	26-06-2020 at 15:00 Hrs
BID Opening Venue	WEST BENGAL ELECTRONICS INDUSTRY DEVELOPMENT CORPORATION LIMITED, Webel Bhavan, Block - EP & GP, Sector - V Bidhannagar, Salt Lake Kolkata 700091		

For Commercial Queries, Contact:

1. Mr. Pratul Show, G.M. (Commercial) Email: pratul.show@webel-india.com.
2. Mr. Kausik Halder, Asst. Manager (Commercial) Email: halder.kausik@webel-india.com.

For Technical Queries, Contact:

1. Mr. Suman Moitra, GM(BD) Email: suman.moitra@webel-india.com

1. Objective and Scope of Work

In this Covid-19 threat scenario, sanitization of every individual (Employee & Visitor) at the entry gate of an establishment is becoming a mandate. To reduce the current pandemic situation of Novel Corona Virus a Chemical free Human (Full body) sanitization system is proposed to minimize the viral infection.

As a Nodal Agency of Department of Information Technology and Electronics, Govt of West Bengal West Bengal Electronics Industry Development Corporation Limited (WEBEL) intends to empanel organizations for providing Chemical free Human (Full Body) Sanitization system at various Government Departments/establishments.

Considering the critical requirement of this kind of environment and the evolving business prospect of this kind of equipment, an Expression of Interest is floated to invite potential OEM/ System Integrator for supply, installation, commissioning and maintenance of the system.

The probable equipment should have the following features:

100% chemical free

Plug & Play system

Safe on Humans

Zero operating cost

2. Instruction to bidders:-

Date & Time Schedule:-

Activity / Event Description	Date	Time
Last Query Submission date	15-06-2020	16:00 Hrs
Pre-Bid Meeting date	17-06-2020	15:00 Hrs
Publishing Last Corrigenda (if any)	19-06-2020	16:00 Hrs
Bid submission last date	24-06-2020	17:00 Hrs
Technical Proposal Opening	26-06-2020	15:00 Hrs.

Intimation of Qualified Bidder	To be notified later on
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Bid Documents should contain the following:

- a. Application for Chemical free Human (Full Body) Sanitization system as mentioned in the Scope of Work Section signed by the authorized person of the bidder in their letter head with all supporting documents.
- b. The bidders are requested to provide the Detailed Technical Specifications of the system as per below mentioned Annexure –II along with all other necessary list of prerequisites (if any).
- c. Necessary EMD (Earnest Money Deposit) (refundable) shall be submitted along with the bid by Demand Draft drawn in favour of “WBEIDC Limited” from any Schedule Bank payable at Kolkata.
- d. Interested Bidders are required to submit their techno-commercial proposal in a sealed envelope as per instructions given below: - The firm shall seal & mark various parts of the proposal as follows: The EOI document in one envelope super-scribed with words: - “Chemical free Human (Full Body) Sanitization system “EOI NO.: EOT/COM/20-21/00005 DATE 08-06-2020 “& “Do Not Open Before 26-06-2020, at 15:00 Hrs.”.

This envelope will also contain the EMD (if the tender document is downloaded from the website) in separate small envelope inside it. The sealed envelope containing the sealed Technical Bid should be addressed to the General Manager (Commercial), WBEIDC Limited, Block-EP & GP, Sector –V, Salt Lake, Kolkata -700 091, through post / speed post / Courier or dropped personally within the stipulated time in the tender box kept with WBEIDC. No other mode of delivery shall be accepted. WBEIDC Ltd will not be responsible for any postal delay. Late submission of Bid will not be accepted.

3. Eligibility Criteria

SL NO	Eligibility Criteria	Documents to be submitted
1.	The Bidder should be a Company incorporated under the Companies Act, and the Bidder should have experience in the supply of electronic appliances to both Government bodies and private entities.	Copy of Certificate of Registration /Incorporation.
2.	The Bidder must have an average minimum annual turnover of at least Rs. 1 crore for last three financial years as on 31st March 2019 (i.e. FY 2016-17, 2017-18, and 2018-19).	The Bidder must submit the Audited Balance sheet with the details of the turnover as per format provided in Table 1. CA Certificate is must without which the Bid shall be treated as cancelled
3.	The Bidder should be in business for minimum 3 years and must be profit making for last 3 years with positive Net worth.	Submit Profit & Loss statement for last 3 years along with statement on Net worth.
4.	The Bidder should be registered under the relevant sections of respective Acts (such as Partnership Act, LLP Act, or Companies Act). The Bidder should attach the following documents along with their Letter:	Attach all relevant documents.

	<ul style="list-style-type: none"> • Latest IT return (last 3 Years) • Certificate of Incorporation • GST registration Certificate • Valid PAN, Registration Certificates for Professional Tax, PF, ESI & Trade License along with its return (PAN, VAT, PF & ESI) submission documents are to be enclosed with the bid. • Memorandum and Articles of Association 	
5.	Preference will be given to the Bidders already having office establishment in Kolkata.	Attach all relevant documents.
6.	The Bidder should have capability to handle Government / Private Project effectively, efficiently and in a time bound manner	Self-declaration regarding the same on the bidder's Letter Head.
7.	The Bidder should have experience to execute projects of Order value Rs. 10 Lakhs (single order) / Rs. 5 Lakhs (2 orders) / Rs. 3 Lakhs (3 orders) each or more at any Govt. Department / Quasi Govt. Dept. / PSU / Board / Council/Large corporate or similar organization in last 3 financial years. Govt. Department / Quasi Govt. Dept. / PSU / Board / Council or similar organization in last 3 financial years.	Work order copy along with completion certificate to be submitted with the bid.
8.	The bidder should not have defaulted / blacklisted / debarred regarding bad performance / delivery in any State Govt., Central Govt. and PSUs of India at the time of bidding	Self-declaration regarding the same on the bidder's Letter Head.
9.	The bidder should offer product having NABL/ ICMR/ or any other govt. approval/certification.	Proof of Compliance in support may be provided.
10.	The bidder should offer product which is chemical free and the technology used should be recognized by appropriate technical institution/authority.	Proof of Compliance in support may be provided.
11.	Kindly provide company profile with contact detail of the person concerned.	Attach Relevant documents

No consortium will be allowed.

Terms & Conditions for Empanelment

The following are the procedures that will be followed in the empanelment process:

1. Intending Bidders to download the tender documents from the Website <https://www.webel.in>
2. The applicant should submit all the necessary documents / proofs / self-declaration as mentioned in the table above to record their participation.
3. After submission of all necessary documents as mentioned, WEBEL will carry out an evaluation process in order to shortlist the eligible applicants.
4. After the evaluation of, the Empanelled members will be informed by WEBEL via a Letter of Empanelment/ Letter of Award
5. Empanelment will be valid for a period of One (1) year from the date of empanelment. This may be subjected to extension for future period.

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7. An exclusive SLA will be signed with successful bidder/s on case to case basis till the completion of obligation of implementing and maintenance period of the project.
8. The bidder will be evaluated based on the past experience, readiness of the solution which will be decided by WEBEL, which will be considered to be final.
9. After the evaluation of, the Empanelled members will be informed by WEBEL via a Letter of Empanelment/ Letter of Award
10. Empanelment will be valid for a period of One (1) year from the date of empanelment. This may be subjected to extension for future period.
11. The validity period of the D.D shall not be less than 90 days from the Bid due date. The EMD amount shall be returned to the unsuccessful bidders without any interest in the form of account payee cheque only.
12. Job will be entrusted to the Successful bidder through tendering process from within the successful empanelled bidders
13. Tender committee reserves the right to cancel the EOI process without assigning any reason to any respondent.
14. Tender committee reserves the right to ask for any document found deficient or additional as mentioned in this EOI.

Annexure –I

<<To be printed on Bidder Company's letterhead and signed by Authorized signatory>>

Bid Form

Date:

To
General Manager (Commercial)
West Bengal Electronics Industry Development Corporation. Ltd.
Webel Bhavan, Block-EP&GP
Salt Lake, Sector_V
Salt Lake, Kolkata – 700 091.

Sub: Expression of Interest (EOI) for Chemical free Human (Full Body) Sanitization system

Dear Sir/Madam,

This is in response to your EOI published vide EOI NO [.....] on [.....], inviting expression of interest for Chemical free Human (Full Body) Sanitization system, we hereby submit our expression of interest. We have attached necessary information according to the standard form. The information furnished by us in this expression of interest is correct to the best of our knowledge. We understand that if at a later date it is revealed that any declaration made by us is false/ incorrect, our EOI bid would automatically stand cancelled. Based on these information, we understand you would be able to evaluate our proposals in order to pre-qualify for the above mentioned assignment. We, however, understand that WBEIDC Ltd. reserves the right to decide whether or not to pre-qualify our firm without disclosing the reason whatsoever.

Yours Sincerely,

Signature of the Authorized signatory

Name :
Designation :
Address :
Telephone& Fax :
E-mail address :

Annexure –II

<<To be printed on Bidder Company’s letterhead and signed by Authorized signatory>>

Technical Specification for Chemical free Human (Full Body) Sanitization system

Name	Make	Model	Detailed Specification

**** Kindly note that all relevant certificates, data sheets, manuals and brochures has to be submitted along with the bid document.**

Yours Sincerely,

Signature of the Authorized signatory

Name :

Designation :

Address :

Telephone& Fax :

E-mail address :

Table -1 Bidder's Annual turnover over last 3 financial years

<<To be printed on bidder company's letterhead and signed by Authorized signatory>>

Date: dd/mm/yyyy

To,
 The General Manager (Commercial)
 WBEIDC Ltd
 WebelBhavan, Block-EP & GP, Sector-V,
 Salt Lake, Bidhan Nagar, and Kolkata:-700091

Dear Sir,
 I have carefully gone through the Terms & Conditions contained in the RFP Document. I hereby declare that below are the details regarding Overall turnover over last 3 financial years for our organization.

#	Details	FY 2016-17 (in Crores) (a)	FY 2017-18 (in Crores) (b)	FY 2018-19 (in Crores) (c)	Average Turnover [(a+b+c)/3]
1	Overall Annual Turnover				

Yours Sincerely,

 Signature of Statutory Auditor (with official seal)

Name :
 Designation :
 Address :
 Telephone& Fax :
 E-mail address :

Table-2: Relevant experience

<<To be printed on bidder company's letterhead and signed by Authorized signatory>>

Sl. No.	Name of the client	Address of the client	Nature of the Project	Duration of the assignment			Total Cost of the assignment (In Lakhs)	Remarks Work completed/ In Progress *
				From (Date)	To (Date)	Total months		

Yours Sincerely,

Signature of the Authorized signatory

Name :

Designation :

Address :

Telephone& Fax :

E-mail address :

Table-3: Eligibility Criteria Checklist

<<To be printed on bidder company's letterhead and signed by Authorized signatory>>

SL NO	Eligibility Criteria	Submitted/ Not submitted	Page No.
1.	The Bidder should be a Company incorporated under the Companies Act, and the Bidder should have experience in the supply of electronic appliances to both Government bodies and private entities.		
2.	The Bidder must have an average minimum annual turnover of at least Rs. 1 crore for last three financial years as on 31st March 2019 (i.e. FY 2016-17, 2017-18, and 2018-19).		
3.	The Bidder should be in business for minimum 3 years and must be profit making for last 3 years with positive Net worth.		
4.	The Bidder should be registered under the relevant sections of respective Acts (such as Partnership Act, LLP Act, or Companies Act). The Bidder should attach the following documents along with their Letter: <ul style="list-style-type: none"> • Latest IT return (last 3 Years) • Certificate of Incorporation • GST registration Certificate • Valid PAN, Registration Certificates for Professional Tax, PF, ESI & Trade License along with its return (PAN, VAT, PF & ESI) submission documents are to be enclosed with the bid. • Memorandum and Articles of Association 		
5.	Preference will be given to the Bidders already having office establishment in Kolkata.		
6.	The Bidder should have capability to handle Government / Private Project effectively, efficiently and in a time bound manner		
7.	The Bidder should have experience to execute projects of Order value Rs. 10 Lakhs (single order) / Rs. 5 Lakhs (2 orders) / Rs. 3 Lakhs (3 orders) each or more at any Govt. Department / Quasi Govt. Dept. / PSU / Board / Council/Large corporate or similar organization in last 3 financial years. Govt. Department / Quasi Govt. Dept. / PSU / Board / Council or similar organization in last 3 financial years.		
8.	The bidder should not have defaulted / blacklisted / debarred regarding bad performance / delivery in any State Govt., Central Govt. and PSUs of India at the time of bidding		
9.	The bidder should offer product having NABL/ ICMR/ or any other govt. approval/certification.		
10	The bidder should offer product which is chemical free and the technology used should be recognized by appropriate technical institution/authority.		
11.	Kindly provide company profile with contact detail of the person concerned.		