



**WEST BENGAL ELECTRONICS INDUSTRY DEVELOPMENT CORPORATION LIMITED**

Webel Bhavan  
Block-EP&GP, Sector-V,  
Bidhan Nagar,Kolkata-700091

**NIT No: EC: 07: Webel: IT Park: Bolpur: Fire: 2020-21: 036**

Date: 08.03.2021

**NOTICE INVITING TENDER**

West Bengal Electronics Industry Development Corporation Ltd. (WBEIDC Ltd) / Webel invites sealed tenders from the firms who are eligible as per eligibility criteria given herewith for the under mentioned work.

1. Name of Work: Refilling of Fire Extinguishers at Webel IT Park Bolpur
2. Location: Webel IT Park, Vill.- Shibpur, PO.- Supur, Bolpur, Dist.- Birbhum, PIN: 731204
3. Tenure of work: 30 Days from the date of LOI /LOA.
4. Estimated Cost of Work: ₹ 50,000.00
5. Cost of tender documents: ₹ 200.00 (Rupees Two Hundred only) in form of Demand Draft/ Pay Order (non-refundable) in favour of WBEIDC Ltd.
6. Earnest Money Deposit: ₹ 1000.00 (Rupees One Thousand only) in form of Demand Draft/Pay Order drawing in favour of WBEIDC Ltd.
7. Availability of tender: Tender Documents available at GM (IDM-M) Office, Webel Bhavan, Block – EP & GP, Sector – V, Bidhannagar, Salt Lake, Kolkata – 700 091, during Office hours **OR** may be downloaded from the WBEIDC website **www.webel.in** against submission of crossed Demand Draft /Pay Order /Banker’s Cheque of Rs. 200.00 (Rupees Two Hundred) payable at Kolkata and drawn in favour of West Bengal Electronics Industry Development Corporation Limited up to 26.03.2021.
8. Last date of receipt of tenders: Before 3.00 P.M. on 26.03.2021 as per instructions in Tender documents.
9. Address of tender submission : To GM (IDM-M),  
Webel Bhavan, Block – EP & GP,  
Salt Lake, Sector-V, Kolkata – 700091  
Tel: 033 2339 2322/2377

**(Seal & Sign. of Contractor)**

**TERMS & CONDITIONS**

- 1) **Sealed Tender** along with documents and **Annexure 'B' duly filled** to be submitted to us by 3:00 PM, 26<sup>th</sup> March, 2021 in a sealed envelope super scribing it, **"Tenders for refilling of fire Extinguishers at Webel IT Park – Bolpur"**
- 2) Tender to be submitted in two parts i.e. Cover-I and Cover-II separately, sealed and superscribed with the name of the work.
  - ❖ Cover-I : Forwarding letter, Tender Cost, EMD, Tender Document duly filled(without price bid), Signed-sealed copies of all aforesaid credential in similar works and statutory documents
  - ❖ Cover-II: Shall contain the offered price (Annexure - B of the Tender Document) duly filled with hand written. No other condition stipulated in Cover-II, other than unconditional general rebate, shall be accepted. All pages of the Tender Document should have original signature with seal of the tenderer.
- 3) Cover-I will be opened on 26.03.2021 at 3.30 P.M. onwards in presence of WBEIDC officials and Tenderers who desire to attend. After examining the Cover-I of the tender, WBEIDC will only open the Cover-II of the successful tenderers who have satisfy the requirement of Cover-I.
- 4) The rate should be quoted inclusive of all Taxes, duties, levis etc. also including removal & positioning of extinguishers from and to the existing places after refilling and including transportation charges. Accordingly fill up **Annexure B (BOQ)** quoting price and submit duly signed and sealed with reference no.
- 5) All the Fire Extinguishers of type mentioned in **Annexure -B** should be refilled with their appropriate BIS standard (**relevant IS**) for their quality/reliability with proper testing & filling and also certificate should be submitted. Demonstration of any cylinders (at random) of each type may be tested before releasing the bill. Cost of said Demonstration will be paid extra.
- 6) You have to take up the job immediately after getting the LOA and the job should be completed within 30 days.
- 7) Quantity of Fire extinguishers may increase /decrease but rate will remain same.
- 8) You must submit your PAN, GSTIN, Trade license for fire extinguishers manufacturing/refilling etc (Please mention in the check list of **"Annexure-C"**.)
- 9) Bidders engaged with WBEIDCL for any AMC/Installation of Fire Fighting work and having execution of similar nature of job in Govt./ Renown Pvt. Comapny (supporting documents to be submitted) are requested to participate in the tender.
- 10) Payment will be made after completion of the total job and on submission of Bill and challan etc. Security deposit 10% to be deducted and to be refunded after 1 year on satisfactory completion of work. 1% labour cess will be deducted from the bill.

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- 11) The quoted rate should be firmed through out the period till you handover the total job. Quantity as mentioned in **Annexure-B** is indicative, may vary as per site condition.
- 12) Any statutory payment, if applicable, will be deducted at source or will be paid at par.
- 13) You may collect the Tender documents from our website [www.webel-india.com](http://www.webel-india.com) or from the office of GM(IDM-M) office at Webel Bhavan, during working hours.

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NIT No: EC: 07: Webel: IT Parks: Bolpur: Fire: 2020-21: 036

Date: 08.03.2021

**BOQ : Fire Extinguishers refilling at Webel IT Park – Bolpur**

| DESCRIPTION<br>Quantity                               |                        |           |           |                            |           |            |             | RATE(Rs.)  |    |    |    |    |    |   |
|---|------------------------|-----------|-----------|----------------------------|-----------|------------|-------------|--|----|----|----|----|----|---|
| SI No   | Location               | CO2       | CO2       | W/Ty                       | DCP       | DCP        | Foa         | A'   | B' | C' | D' | E' | F' | Total(Rs.)<br>)<br>AxA'+Cx<br>C'+DxD'<br>+FxF |
|   |                        | 4.5<br>KG | 2.0<br>KG | pe/<br>CO2/<br>9.0<br>Ltrs | 5.0<br>KG | 10.0<br>KG | 9.0<br>Ltrs |  |    |    |    |    |    |   |
|   |                        | A         | B         | C                          | D         | E          | F           |  |    |    |    |    |    |   |
| 1   | Webel IT Park – Bolpur | 28        | 0         | 02                         | 26        | 0          | 0           |  |    |    |    |    |    |   |
| <b>Total No of Cylinder</b>                           |                        | <b>28</b> | <b>0</b>  | <b>02</b>                  | <b>26</b> | <b>0</b>   | <b>0</b>    |  |    |    |    |    |    |   |
| <b>Total Rs. including GST.</b>                       |                        |           |           |                            |           |            |             |  |    |    |    |    |    |   |
| Total Quoted price Rs. In Words<br>.....<br><br>..... |                        |           |           |                            |           |            |             | <u>Signature with Stamp</u><br><u>by Athorised Signatory of Agency</u> |    |    |    |    |    |   |

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**Checklist (To be submitted along with Tender Application)**

| <b>1</b>        | <b>2</b>   | <b>3</b>   | <b>4</b>  |
|-----------------|--|--|---|
| <b>Ref. No.</b> | <b>Qualifying Criterion</b>  | <b>Particulars</b>   | <b>Enclosure check list</b>   |
| 4.              | (Annualized average financial turnover during the last three years ending 31 <sup>st</sup> March 2020)<br><b>(This is required only for information and will not qualify /disqualify any bidder)</b> | Year INR (in Lacs)<br>2017-18<br>2018-19<br>2019-20<br>Average : | Proof of turnover enclosed (Abridged balance sheet and profit & loss A/c) :<br>YES/NO |
| 5.              | Permanent Account No. (PAN)  |  | Copy of PAN card enclosed :<br>YES/NO   |
| 6               | ESI  |  | Copy enclosed :<br>YES/NO   |
| 7               | PF   |  | Copy enclosed :<br>YES/NO   |
| 10              | GSTIN  |  | Copy enclosed :<br>YES/NO   |
| 11              | Trade License  |  | Copy enclosed :<br>YES/NO   |
| 12              | Details of tender fee & EMD in favour of WBEIDCL   | DD Nos.<br>_____<br>Dated :<br>Bank : _____                      | DD enclosed :<br>YES/NO   |
| 13              | Details of any other information if any  |  |   |

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