



opportunities infinITe

## West Bengal Electronics Industry Development Corporation Limited

Registered Office

Webel Bhavan, Block - EP & GP, Sector - V Bidhannagar, Salt Lake Kolkata 700091

Phone: 9133-2339-2228/226/327/316 'Fax: 9133-2357-1739/1708 email: contact@webel-india.com

### **NOTICE INVITING OPEN TENDER**

**Notice Inviting Tender No. WEBEL/EOT/COM/21-22/00003R Dated: 04-06-2021**

**2<sup>nd</sup> Call**


**For:** SITC of Dedicated Fiber Optic Leased Line (20 Mbps) internet connectivity at Webel Animation Academy, Block-BP, Plot 5, Salt Lake, Sector-V, Bidhannagar, Kolkata-700091, Beside Technopolis Building.

The G.M (COM) on behalf of WEST BENGAL ELECTRONICS INDUSTRY DEVELOPMENT CORPORATION LIMITED  
Invites Tender for the work detailed in table below:-

<b>Brief Description of Work</b>	<b>Tender Document Money (Rs) [Nonrefundable]</b>	<b>Earnest Money Deposit (EMD) (Rs) [Refundable]</b>	<b>Last Date and Time of Bid Submission (online)</b>	<b>TECHNO-COMMERCIAL Bid Opening Date and Time(Online)</b>
SITC of Dedicated Fiber Optic Leased Line (20 Mbps) internet connectivity at Webel Animation Academy, Block-BP, Plot 5, Salt Lake, Sector-V, Bidhannagar, Kolkata-700091, Beside Technopolis Building.	Rs.500/-	Rs. 3,000/-	11 JUNE 2021 12:00 PM	14 JUNE 2021 03:00 PM
<b>BID Opening Venue</b>	<b>WEST BENGAL ELECTRONICS INDUSTRY DEVELOPMENT CORPORATION LIMITED Webel Bhavan, Block - EP &amp; GP, Sector - V Bidhannagar, Salt Lake Kolkata 700091</b>			

For Commercial Queries, Contact: Mr. Pratul Show, G.M (COM) E-Mail: pratul.show@webel-india.com

For Technical Queries, Contact: Sourav Guha Thakurta, GM (CIO) E-Mail: sourav.thakurta@webel-india.com

	Tender No.WEBEL/EOT/COM/21-22/00003R Dated: 03-06-2021 For SITC of Dedicated Fiber Optic Leased Line (20 Mbps) internet connectivity at Webel Animation Academy, Block-BP, Plot 5, Salt Lake, Sector-V, Bidhannagar, Kolkata-700091, Beside Technopolis Building	1
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## **DATE & TIME SCHEDULE**

<b>Activity / Event Description</b>	<b>Date</b>	<b>Time</b>
Submission of Bid(s) ( online)	11 JUNE 2021	12:00 PM
TECHNO-COMMERCIAL Opening (online)	14 JUNE 2021	03 :00 PM
PRICE BID Opening	To be notified later On	

# ELIGIBILITY CRITERIA

## 1. Type of the Bidder

The bidder should be an ASP / OEM / System Integrator.

**Statutory**

## 2. Experience on the related job area

The bidder should have executed 1 single order of similar nature of jobs, particularly in SITC OF INTERNET CONNECTIVITY of Rs.300,000.00 each or more at any or The bidder should have executed 2 single order of similar nature of jobs, Particularly in SITC OF INTERNET CONNECTIVITY of Rs.150, 000.00 each or more at any or The bidder should have executed 3 single order of similar nature of jobs, particularly in SITC OF INTERNET CONNECTIVITY of Rs.100, 000.00 each or more at Any Govt. Department / Quasi Govt. Dept / PSU / Board / Council/ Large corporate or similar organization in last 3 financial years. Govt. Department / Quasi Govt. Dept / PSU / Board / Council or similar organization in last 3 financial years. Work Order copies along with job completion certificate from the customer duly self-attested are to be submitted.

**Statutory**

## 3. Unpriced Bill of Quantities

Un-priced B.O.Q is to be submitted in company letterhead mentioning the name, make and model no. of all the items.

**Statutory**

## 4. Minimum Annual Turnover for the last financial year

Turnover of the last Financial Year (2019 - 2020) should be Rs.1, 000,000.00 or above (Copy of audited Balance Sheet & P/L A/c duly certified by CA is required as proof).

**Non-statutory**

## 5. Aggregate Annual Turnover

Aggregate of Turnover of last 3 Financial Years (01-04-17 - 31-03-20) should be Rs.3, 000,000.00 or above (Copy of audited Balance Sheet & P/L A/c duly certified by CA is required as proof).

**Non-statutory**

## 6. Company Profile & Article of Association

The Bidder must submit detail profile of the company and Articles of Association in the specified area of the job mentioned in this tender.

**Non-statutory**

## 7. Incorporation certificate

The bidder should provide the certificate of incorporation under Comapny Act 1956.

**Non-statutory**

## 8. No Consortium is allowed

The Bids shall be submitted by only the Bidder; no consortium is allowed in this Bid. Declaration in this regard needs to be submitted.

**Non-statutory**

## 9. NO PART BID ALLOWED

Bidders have to quote all the items mentioned in tender document.No part bid will be accepted. Otherwise, the bid(s) will be treated as cancelled.

**Non-statutory**

## 10. Statutory Documents-PAN & IT Returns

Copies of valid PAN along with I-T return documents, for Financial Year 2017 2018, 2018-2019, 2019-2020 are to be enclosed with the bid.

**Non-statutory**



**11. Trade License**

Copy of valid Trade License is to be enclosed with the bid.

**Non-statutory**

**12. Locations of Service Centres**

The bidder must have at least 1 registered service center for COMMUNICATION in KOLKATA Supporting documents for existence of Service Centre(s) has to be attached with the tender document.

**Non-statutory**

**13. Banned by Govt. or like organizations**

The bidder shall be required to give a declaration in their letter head that they have not been banned by any Government Agencies / Govt. Department / Quasi Govt. Dept / PSU / Board / Council or similar organization. If any Government Agencies / Govt. Department / Quasi Govt. Dept / PSU / Board Council or similar organization has banned the bidder and later on lifted the ban, the fact must be clearly stated.

**Non-statutory**

**14. Minimum number of years of existence**

The bidding firm must be in existence for 3 years or more. (Documentary evidence has to be provided along with the bid)

**Non-statutory**

**15. Additional Eligibility Criteria**

COPIES OF REGISTRATION CERTIFICATE FOR GST MUST BE ENCLOSED WITH THE BID. BIDDERS ARE ADVISED TO ENCLOSE SYSTEM OF NOMENCLATURE (HSN) CODE & SERVICE ACCOUNTINGCODES (SAC) FOR ALL THE ITEMS.

**Non-statutory**

# **SECTION A**

## **INSTRUCTIONS TO BIDDERS**

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**1. Final submission date & time**

In the event of e-filling, intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

**2. Technical Bid submission with digitally signed**

The TECHNICAL BID is to be submitted duly digitally signed in the website [https //wbtenders.gov.in](https://wbtenders.gov.in)

**3. Financial Bid submission with digitally signed**

The FINANCIAL BID is to be submitted duly digitally signed in the website [https //wbtenders.gov.in](https://wbtenders.gov.in)

**4. Schedule details**

Submission of Technical Bid (if applicable) and Financial Bid will be done as per Time Schedule stated in this Tender Document.

**5. Price Bid/Financial Offer only if technical bid is qualified.**

The price bid / financial offer of the tenderer / bidder will be considered only if the technical bid of the tenderer is found qualified by the Tender Evaluation Committee (TEC) of WBEIDC. The decision of the TEC will be final and absolute in this respect.

## SECTION B

### GENERAL TERMS & CONDITIONS

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#### GENERAL TERMS AND CONDITIONS

**1 . Earnest Money Deposit (EMD) GTC-EMD-ONLINE PAYMENT**

The bidder shall pay an EMD of Rs. 3,000 through Net banking or through RTGS/NEFT through the [https://wbtenders.gov.in //portal](https://wbtenders.gov.in//portal) as per G.O 3975-F(Y) dated 28th July, 2016 issued by Finance department Govt. of West Bengal. //For detail payment procedure & guideline on the same bidders are advised to follow the same order. //You may find the GO by clicking the link <https://bit.ly/2zZ4i6e>

**2 . Awarding of Contract**

WBEIDC Ltd will award the contract to the successful bidder whose bid has been valued as per Price and Other criteria. WBEIDC reserves the right not to accept the Lowest Price bid without assigning any reason what so ever and the bidder will not challenge such decision in any forum what so ever WBEIDC also reserves the right to split the order and / or drop any line item as per direction of the end customer. The contract will be awarded to the bidder securing lowest Price as per their offer. The successful bidder will have to give security deposit of 3% of total value of the LOI in The form of BANK GURANTEE for a period of 60 days+ the maximum Contract period among the items quoted. After receiving the PBG, firm P.O will be issued.

**3 . PBG SUBMISSION AFTER LOI**

You are requested to convey your acceptance of this Letter of Intent and to submit the desired information at an early date and submit the required Bank Guarantee in the attached prescribed format within a period of 14 days from the date of placement of this Letter of Intent, failing which this Letter of Intent is likely to be treated as cancelled.

**4 . Disputes and Arbitrations**

In case of any dispute or differences, breach and violation relating to the terms of this agreement, the said dispute or difference shall be referred to the sole arbitration of Managing Director, WBEIDC Ltd. or any other person appointed by him. The award of the arbitrator shall be final and binding on both the parties. In the event of such arbitrator to whom the matter is originally referred to vacates his office on resignation or otherwise or refuses to do works or neglecting his work or being unable to act as arbitrator for any reason whatsoever, the Managing Director shall appoint another person to act as arbitrator in the place of outgoing arbitrator and the person so appointed shall be entitled to proceed further with the reference from the stage at which it was left by the predecessor. The Contractor will have no objection in any such appointment that arbitrator so appointed is employee of WBEIDC Ltd. The adjudication of such arbitrator shall be governed by the provision of the Arbitration and Conciliation Act, 1996, or any statutory modification or re-enactment thereof or any rules made thereof. The arbitration shall be held in Kolkata only.

**5 . Force Majeure Condition**

If the execution of the contract/supply order is delayed beyond the period stipulated in the supply order as result of outbreak of hostilities, declaration of an embargo or blockade of road, fire, flood or any such act of nature, then WBEIDC LTD may allow such additional time by extending the project execution timeframe as considered to be justified by the circumstances of the case and its decision will be final. If additional time is granted by the WBEIDC LTD, the supply order shall be read and understood as if it had contained from its inception the execution date as extended.

**7. Inclusion of freight & insurance**

Price quoted should be inclusive of freight & insurance upto the delivery locations.

**8. Formats and Signing of Proposals**

The original proposal shall be neatly typed and shall be signed by an authorized signatory / signatories on behalf of the Bidder. The authorization shall be provided by written Power of Attorney accompanying the proposal. The person or persons signing the proposal shall initial all pages of the proposal, except for un-amended printed literature. The proposal shall contain no interlineations, erase or overwriting. In order to correct errors made by the Bidder, all corrections shall be done & initialed with date by the authorized signatory after striking out the original words / figures completely.

**9. Governing Laws**

This Tender Document and the contract shall be governed by and interpreted in accordance with Laws in force in India. The courts at Kolkata shall have exclusive jurisdiction in all matters arising under the contract.

**10. Insertion of Webel's GST in Vendor invoice**

All bills/ invoices must be raised / submitted with proper GSTIN No. of WBEIDC Ltd (GSTIN No.- 19AAACW2411Q1Z1 ) for releasing payment.

**11. Late Proposals**

Any proposal received by WBEIDC after the deadline for submission of proposals, as referred above shall not be accepted.

**12. Language of Proposal & Correspondence**

The proposal submitted by the Bidder should be in English language only. All the documents relating to the proposal (including brochures) supplied by the firm should also be in English, and the correspondence between the Bidder & WBEIDC will be in English language only. A duly signed formal copy must subsequently confirm the correspondence by Fax / e-mail.

**13. Non escalation of Price**

The price offers shall remain firm within the currency of contract and no escalation of price will be allowed.

**14. Non-eligibility of bid by Webel Group Company**

No Webel group company allowed to bid in WBEIDC tenders, and bids will be summarily disqualified if received from any WEBEL group company.

**15. Availability of PAN**

Any quotation submitted without PAN of the vendor will be summarily rejected.

**16. Proposal Currency**

Prices shall be quoted in Indian Rupees, inclusive of all prevailing taxes, levies, duties, etc.

**17. Cancellation of PO**

WBEIDC Ltd. reserves the right to cancel Purchase Order if the agreed delivery schedule is not adhered to by the supplier. Any loss arising out of such delay in the supply of the equipment / service, shall be on the supplier account.

**18. Period of Validity of Proposals**

The price offers shall remain firm within the currency of contract and no escalation of price will be allowed. The quoted offer and / or rate must be valid for a minimum period of 180 Days from the date of opening of the tender. The tender inviting authority reserves the right for seeking extension of validity of offered rates from the successful bidder. Acceptance of such request during actual offer is however optional to the bidder. The price validity will remain unaltered irrespective of any reason including foreign exchange rate variation. Variation in statutory rate levied by Government will however be reflected for both reduction and escalation.

**19. Whom to report**

Reporting: You have to report to SHRI SOURAV GUHA THAKURTA, GM(CIO) for ALL purposes.

**20. Withdrawal from Tender**

Any bidder may withdraw his tender by written request at any time prior to the scheduled closing time for receipt of tenders and not thereafter.

**21. Additional Terms & Conditions**

AT THE TIME ACCEPTING LOI, VENDOR IS ADVISED TO CHECK THE GST PERCENTAGE MENTIONED IN THE LOI. IN CAS BIDDER MUST INFORM GM (COMMERCIAL) IN WRITING PRIOR TO ISSUE OF THE PURCHASE ORDER. ONCE PURCHASE ORDER ISSUED NO SUBSEQUENT REQUEST IN CHANGE GST PERCENTAGE WILL BE ENTERTAINED.



# SECTION C

## SPECIAL TERMS & CONDITIONS

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### SPECIAL TERMS AND CONDITIONS

**1. Consignee Details**

Consignee Details: WEBEL ANIMATION ACADEMY

**2. Contract Period**

The contract will be valid for 1 YEAR.

**3. Delivery time period**

INTERNET CONNECTIVITY MUST BE LIVE WITHIN 21 DAYS FROM THE DATE OF ISSUANCE OF PO

**4. Delivery Locations**

Delivery/Installation location:

Webel Animation Academy, Block-BP, Plot 5, Salt Lake, Sector-V, Bidhannagar, Kolkata-700091, Beside Technopolis Building.

**5. Taxes all inclusive**

Price will be all inclusive including tax, installation, freight, insurance & any other charges. Tax portion should be mentioned separately.

**6. Liquidated Damage**

As per the job mentioned in the tender document; In the event of failure to meet the job completion in stipulated date/time liquidated damage may be imposed on the Vendor(s) for sum equivalent to 1.00% of the contract value for each week or part thereof, subject to a ceiling of 5.00% of the contract value (including all taxes & duties and other charges). In the event of LD exceeds 5.00% of the order value, WBEIDC reserves the right to terminate the contract and WBEIDC will get the job completed by any other competent party. The difference of cost incurred by WBEIDC will be recovered from the earnest money deposited / PBG / Invoice submitted by the vendor (as applicable).

**7. Payment Authority**

Payment sanctioning authority: SHRI SOURAV GUHA THAKURTA, GM(CIO)

**8. Payment Terms**

Payment will be made on submission of bills along with the receipted Challan & successful installation certificate from the WEBEL ANIMATION ACADEMY. Payment will be released within 30 days

**9. Payment Terms**

RECURRING INTERNET BANDWIDTH COST WILL BE PAYABLE PER MONTH BASIS ON SUCCESSFULLY PROVISIONING OF INTERNET BANDWIDTH STANDARD LATENCY.

**10. Security Deposit**

Successful bidder will have to submit a performance bank guarantee within 14 DAYS of issuance of LOI, amounting 3% total ordered value in the format given in the tender document for a validity period of 60 DAYS more than the warranty period (1 YEAR from the date of final acceptance of the end customer) of the quoted items.

**11. Additional Terms & Conditions**

THE SLA WILL BE 99.50% FOR BACKBONE WITH STANDARD LATENCY.

# BOQ, TECHNICAL SPECIFICATIONS & DELIVERY LOCATIONS


SL. No.	Description / Specification	Qty	UOM	Delivery Location
1	ONE TIME COST FOR ISP CONNECTIVITY	1	NUMBER	HO (KOL)
2	ANNUAL RECURRING EXPENDITURE  FOR 20 Mbps (1:1) Internet Connectivity	1	Years	HO (KOL)

## Delivery / Service Location Details

Location Code	Location Address
HO (KOL)	Webel Bhavan, Block - EP & GP, Sector - VBidhannagar, Salt LakeKolkata700091

## Payment Terms Details

Payment Terms Code	Description
30D DELV	Within 30 days after delivery.

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# COMPLIANCE SHEET

SL. No.	Description / Specification	Qty	UOM	Offered Specification	Compliant (Yes/No)	Deviation Details (if any)
1	ONE TIME COST FOR ISP CONNECTIVITY	1	NUMBE			
2	ANNUAL RECURRING EXPENDITURE	1	Years			
	FOR 20 Mbps (1:1) Internet Connectivity					

## ANNEX - BID FORM

(Bidders are requested to furnish the Bid Form in the Format given in this section, filling the entire Blank and to be submitted on Letter Head)

Ref No : ( Mandatory)

Date : ( Mandatory)

To,  
Dy. General Manager (Commercial)  
WBEIDC Ltd  
Webel Bhavan  
Block EP & GP, Sector-V  
Salt Lake Electronics Complex  
Kolkata-700091

Dear Sir,

Having examined the Bid documents we, the undersigned, offer to undertake the job of "<Tender Title>" as per the Tender No. \_\_\_\_\_ dated \_\_\_\_\_.

We agree to abide by this bid for the period of 6 (six) months from the date for fixed for price bid opening and it shall remain binding upon us for acceptance at any time before the expiry of the period.

This bid, together with your written acceptance thereof and your order / notification of award, shall constitute a binding contract between us.

We understand that WBEIDC reserves the right to accept in full / part or reject any or all the bids received or split order within successful bidding without any explanation to bidders and its decision on the subject will be final and binding on Bidder. We also understand that WBEIDC is not bound to accept the L-1 bid for placement of order.

We had given an EMD/BG of Rs. \_\_\_\_\_ (DD/BG No \_\_\_\_\_ dated \_\_\_\_\_ on \_\_\_\_\_) along with the technical document.

We also abide to go through bank Guarantee of 5% of the job value as Performance Bank Guarantee.

Dated, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Signature

.....  
(In capacity of)  
Duly authorized to sign bid for and on behalf of  
(Name and Address of the Bidder)

(Affix Official Seal)

### **ANNEX - BOM & TECHNICAL SPECIFICATIONS**

**ALL TECHNICAL PARAMETERS OF ITEMS ARE MANDATORY. NO DOWNWARD DEVIATION IS ALLOWED. IN CASE OF ANY DEVIATIONS IN SPECIFICATIONS OF THESE ITEMS, THE BID WILL BE SUMMERILY REJECTED.**

The bidder has to attach a technical compliance sheet in the following format:

Sl. No.	Description of Items	Make & Model No.	Qty	Unit	Offered Specification	Remarks
1						

**ANNEX – PBG**

**PERFORMANCE SECURITY GUARANTEE BOND**

1. In consideration of the MD , WBEIDC (hereinafter called 'WBEIDC') having agreed to exempt \_\_\_\_\_ (hereinafter called 'the said contractor(s)') from the demand under the terms and conditions of an agreement/Advance Purchase Order No \_\_\_\_\_ dated \_\_\_\_\_ made between \_\_\_\_\_ and \_\_\_\_\_ for the supply of \_\_\_\_\_ (hereinafter called "the said agreement"), of security deposit for the due fulfillment by the said contractor (s) of the terms and conditions contained in the said Agreement, on production of the bank guarantee for \_\_\_\_\_ we, (name of the bank) \_\_\_\_\_

( hereinafter refer to as "the bank") at the request of \_\_\_\_\_ (contractor(s)) do hereby undertake to pay to the WBEIDC an amount not exceeding \_\_\_\_\_ against any loss or damage caused to or suffered or would be caused to or suffered by WBEIDC by reason of any breach by the said Contractor(s) of any of the terms or conditions contained in the said Agreement.

2. We (name of the bank) \_\_\_\_\_ do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the WBEIDC by reason of breach by the said contractor(s)' of any of the terms or conditions contained in the said Agreement or by reason of the contractors(s)' failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of WBEIDC in these counts shall be final and binding on the bank. However, our liability under this guarantee shall be restricted to an amount not exceeding \_\_\_\_\_.

3. We undertake to pay to the WBEIDC any money so demanded notwithstanding any dispute or disputes raised by the contractor(s)/supplier(s) in any suit or proceeding pending before any court or tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the contractor(s)/supplier(s) shall have no claim against us for making such payment.

4. We( name of the bank) \_\_\_\_\_ further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the WBEIDC under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till \_\_\_\_\_ (office/Department) WBEIDC certifies that the terms and conditions of the said Agreement have been fully or properly carried out by the said contractor(s) and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the expiry of TWO/TWO AND HALF/THREE YEARS (as specified in the tender no.....) from the date hereof, we shall be discharged from all liabilities under this guarantee thereafter.

5. We (name of the bank) \_\_\_\_\_ further agree with the WBEIDC that the WBEIDC shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the WBEIDC against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part of the WBEIDC or any indulgence by the WBEIDC

7. We (name of the bank) \_\_\_\_\_ lastly undertake not to revoke this guarantee during its currency except with the previous consent of the WBEIDC in writing.

Dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

for \_\_\_\_\_  
(Indicate the name of bank)

PRICE BID

THE PRICE HAS TO BE SUBMITTED ONLINE ONLY



### **ANNEX - TECHNICAL COMPLIANCE STATEMENT**

**ALL TECHNICAL PARAMETERS OF ITEMS ARE MANDATORY. NO DOWNWARD DEVIATION IS ALLOWED. IN CASE OF ANY DEVIATIONS IN SPECIFICATIONS OF THESE ITEMS, THE BID WILL BE SUMMERILY REJECTED.**

The bidder has to attach a technical compliance sheet in the following format:

Sl. No.	Description of Items	Make & Model No.	Qty	Unit	Offered Specification	Remarks
1						

**ANNEX – EXP PROF**  
**EXPERIENCE PROFILE**

Name of the Firm: .....

List of projects completed that are similar in nature to the works executed during the last 3 (three) years, as stated above.

Sl. No.	Customer's Name	PO No. and Date	Value in Rs.	Date of Successful Completion of the job	Completion Certificate Date issued by Customer

Note:

- i. Certificate from the Customers to be attached
- ii. Non-disclosure of any information in the Schedule will result in disqualification of the firm

Signature of applicant including title  
and capacity in which application is made.

**ANNEX - SAO**  
**STRUCTURE AND ORGANISATION**

1) Name of Applicant	:	
2) Office Address	:	
Telephone No.	:	
Fax No.	:	
3) Name and Address of Bankers	:	
4) Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data.	:	

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation.

\_\_\_\_\_  
Signature of applicant including title  
and capacity in which application is made.