

# Webel

West Bengal Electronics Industry Development Corporation Ltd., Webel Bhavan, Block-EP,  
Sector-V, Salt Lake, Kolkata – 700 091.

## NOTICE OF INVITATION TO TENDER, GENERAL RULES AND GUIDANCE OF TENDERERS FOR e-TENDERING

West Bengal Electronics Industry Development Corporation Ltd. (Webel) invites online tenders from firms/contractors of repute in two bid system for the following work :

Notice Inviting e-Tender No. **EC:07:WB:Fire AMC: 2022-23:M-16 Dated: 16.08.2022.**

1	<b>Name of Work</b>	<b>Maintenance Contract for Fire Fighting, Fire Alarm &amp; Fire Detection System installed at Webel Bhavan (G+3) Building, Salt Lake, Sector-V, Kolkata- 700091.</b>
2	<b>Estimated cost put to tender</b>	<b>Rs. 3.75 Lakhs</b>
3	<b>Period of Contract</b>	Three years from date of placement of LOA/WO.
4	<b>Earnest Money deposit</b>	Rs. 7,500.00 (Rupees Seven Thousand Five Hundred only) through Net banking or through RTGS / NEFT through the <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a> //portal <b>as per G.O 3975-F(Y) dated 28th July, 2016 issued by Finance department Govt. of West Bengal.</b>
5	<b>Cost of tender documents</b>	Rs.500/- (Rupees Five Hundred only) per tender document has to be remitted through Net banking or through RTGS /NEFT through the <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a> //portal <b>as per G.O 3975-F(Y) dated 28th July, 2016 issued by Finance department Govt. of West Bengal.</b>
6	<b>Availability of Tender documents</b>	Tender documents will be available at the official website of WBEIDCL, <a href="http://www.webel.in/tender.html">www.webel.in/tender.html</a> & also <a href="http://wbtenders.gov.in">wbtenders.gov.in</a> on and from 16.08.2022 The agencies have to download tender document from website (For any query please dial 23576960)
7	<b>Last date and time of receipt of tenders</b>	Up to 3.00 P.M. on 30.08.2022
8	<b>Date and time of opening of cover-I</b>	On 30.08.2022 at 3:30 P.M.
9	<b>Date and time of opening of cover-II</b>	It will be informed to the bidders later on.
10	<b>Place of opening tenders</b>	Webel Bhavan, Block-EP&GP, Sector –V, Salt lake, Kolkata–700 091
11	<b>Validity of offer</b>	For a period of 90 days from the date of opening of cover-II of tender

## **1. TWO BID SYSTEM**

This NIT is of Two Bid Tender, i) Technical & ii) Financial, both to be submitted concurrently in the portal. The Bidders who will be Technically pre-qualified in respect to Technical and Financial eligibility/capability criteria specified in the below mentioned subsequent clauses can only be permitted to participate in the Financial Bidding.

## **2. TENDER DOCUMENT**

- a. In the event of e-tendering intending bidder may download the tender document from the website directly by the help of his Digital Signature Certificate & upload the same with other documents along with necessary Earnest Money. The bidder shall pay an EMD of Rs. 7,500.00 (Rupees Seven Thousand Five Hundred only) through Net banking or through RTGS /NEFT through the <https://wbtenders.gov.in> //portal as per G.O 3975-F(Y) dated 28th July, 2016 issued by Finance department Govt. of West Bengal . Necessary cost of tender documents (tender fees) of Rs. 500/- (Rupees Five Hundred only) has to be remitted through Net banking or through RTGS /NEFT through the <https://wbtenders.gov.in> //portal as per G.O 3975-F(Y) dated 28th July, 2016 issued by Finance department Govt. of West Bengal.
- b. Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website [wbtenders.gov.in](https://wbtenders.gov.in).
- c. Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Page – 1 of this Tender Document.
- d. The FINANCIAL OFFER of the prospective tenderer/Bidder will be considered only if the TECHNICAL BID of the tenderer is found qualified by the 'Tender Evaluation Committee' of WBEIDC. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

## **3. Eligibility criteria for participation in the tender**

- i) Intending bidders should have credential with proper completion certificate of executing two similar works i.e. Annual Maintenance of Fire Fighting, Fire Alarm & Fire detection System each costing not less than Rs. (50% of estimated cost on annual basis) or one similar work costing not less than Rs. (80% of estimated cost on annual basis) within any office/commercial/industrial building premises under Govt., Semi-Govt., PSU or reputed private utility companies during last 5 years. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of applications for tenders.
- ii) Credential certificate issued by the competent authority of any State / Central Govt., State / Central Govt. Undertaking, Statutory / Autonomous bodies, on the executed value of completed / running work will be taken as credential.

- iii) All intending Bidders are required to produce current Tax return (for the assessment year as applicable) as submitted along with valid Trade License, Professional Tax deposit Challan , PAN, PF registration, ESI registration, GST Registration Certificate & Professional Tax receipt challan for the year as applicable (to be documented through e-filing).
- iv) Registered Partnership deed should be furnished (for partnership firm only) along with Power of Attorney to sign on the tender documents (if required) and the company shall furnish the Article of Association and Memorandum (to be documented through e-filing).
- v) Joint Venture will not be allowed.
- vi) A prospective bidder shall be allowed to participate in the particular Job either in the capacity of individual or as a partner of a firm. If found to have applied severally for a single job, all his applications will be rejected for that job, without assigning any reason thereof.
- vii) GST, LEAVY, CESS, ROYALTY: Constructional Labour Welfare Cess @ 1(one) % of value of the works will be deducted from every Bill of the selected agency. Prevailing works contract GST for commercial project/building, Royalty & all other Statutory levy/ Cess will have to be borne by the contractor. Thus, the rate in the schedule of rates (BOQ) is inclusive of all the taxes including Labour Welfare Cess and works contract GST for commercial project/building.

#### **4. PRICE ADJUSTMENT/PRICE PREFERENCE**

- a) No Adjustment of Price OR Price Escalation of any kind will be allowed. The bidder shall quote their rate accordingly considering that no escalation and/ or price- adjustment will be allowed by the department thereto under any circumstances.
- b) No Mobilization Advance will be allowed
- c) No Price preference will be allowed for the Work under this NIT.

## 5. Date & Time Schedule

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	16.08.22 at 4:00 PM
2	Documents download/sale start date (Online)	16.08.22 at 4:30 PM
3	Documents download/sale end date (Online)	
4	Pre Bid Meeting at Webel Bhavan (Off Line)	
5	Corrigendum, if any will be published (On Line)	22.08.22 at 4:00 PM
6	Bid submission start date (On line)	23.08.22 at 10:00 AM
8	Bid Submission closing (On line)	30.08.22 at 3:00 PM
9	Bid opening date for Technical Proposals (Online)	30.08.22 at 3:30 PM
10	Date of uploading list for Technically Qualified Bidder (online)	To be intimated later
11	Date of uploading the final list of Technically Qualified Bidder (online) after disposal of appeals, if any.	To be intimated later
12	Date for opening of Financial Proposal (Online)	To be intimated later

## 6. FINANCIAL PROPOSAL

Price Bid as per format provided in the relevant section to be submitted separately as mentioned in the tender document. Insertion of Price bid in Techno-Commercial proposal will summarily cancel the bid.

## 7. Amendment of Invitation

At any time 3 days prior to the deadline for submission of proposals, WBEIDC reserves the right to add / modify / delete any portion of this document by issuance of a Corrigendum, which would be published on the website and will also be made available to all the Bidders who have been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents (Techno Commercial as well as Price Bid).

8. The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from relevant website.
9.
  - a. The bidder shall pay an EMD of Rs. 7,500.00 (Rupees Seven Thousand Five Hundred only) within the period of tender submission through Net banking or through RTGS /NEFT through the <https://wbtenders.gov.in> //portal as per G.O 3975-F(Y) dated 28th July, 2016 issued by Finance department Govt. of West Bengal.

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- b. Necessary cost of tender documents (tender fees) of Rs. 500/- (Rupees Five Hundred only) has also to be remitted within the period of tender submission through Net banking or

through RTGS /NEFT through the [https://wbtenders.gov.in //portal](https://wbtenders.gov.in//portal) as per G.O 3975-F(Y) dated 28th July, 2016 issued by Finance department Govt. of West Bengal.

Online tender documents submitted by intending bidders shall be opened only of those bidders, whose EMD & Cost of Tender Documents will be in order.

- c. **Additional Performance Security:** The Additional Performance Security @10% of the tendered amount shall be obtained from the successful bidder /contractor if the accepted bid value is 80% or less of the estimate put to tender. The Additional Performance Security shall be submitted in the form of Bank Guarantee/ demand draft from any Scheduled Bank before issuance of the work order. If the bidder fails to submit the Additional Performance Security within 7 days from the date of issuance of Letter of Acceptance, his/her earnest money will be forfeited and other necessary action as per NIT like blacklisting of the contractor, etc. may be taken. The Bank Guarantee (BG) shall have to be valid to the end of the contract period and shall be renewed accordingly, if required. The BG shall be returned immediately on successful completion of the contract. If the contractor fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the contract period after serving proper notice to the contractor.